



**Building and Permits Department**  
**100 Reservoir Park Road**  
**Brandon, Mississippi 39047**  
**769-243-7014**

### **GUIDELINES FOR BORING CONTRACTORS – Attachment to Permit**

Permit # \_\_\_\_\_

PRVWSD EMERGENCY CONTACTS:

Project # \_\_\_\_\_

LARRY WILCHER 769-218-7202

WATER /SEWER MAINTENANCE SHOP 601-992-9714

EMERGENCY 601-992-9703

Company Name \_\_\_\_\_

Contractor \_\_\_\_\_

Sub- Contractor \_\_\_\_\_

Below are requirements for boring contractors doing the work detailed on construction drawings on the identified project.

1. PRVWSD must be notified (1) one business day prior to beginning work (weekends and State holidays excluded) and within (2) days after project completion.
2. A pre-construction field review will be required prior to beginning the project. A company representative, contractor, and sub-contractor must be present.
3. PRVWSD must be advised of any changes in contractors or sub-contractors identified on the permit. Notification must be in writing and emailed to the permitting department – [tballard@therez.ms](mailto:tballard@therez.ms)
4. Any damage to the water lines or sewer lines must be addressed immediately and treated as an emergency due to public health and safety concerns. Emergency contact numbers are above.
5. All boring and/or excavation, other than potholing, is restricted to Monday through Thursday 6:30A -3:00P and Friday 6:30A-Noon. NO BORING AND/OR EXCAVATING IS TO BE DONE ON WEEKENDS OR HOLIDAYS OBSERVED BY THE STATE. Failure to adhere to this restriction may result in a two-day suspension of work.
6. PRVWSD requires that water lines and sewer lines be shown on the project drawings. If requested, PRVWSD can provide copies of as-builts for subdivisions located within the District's area.
7. Contractor must have a copy of the permit on the site and must be able to communicate effectively with PRVWSD personnel.
8. Contractor must compile a schedule of the work, including street names, to be completed within a particular week, and submit weekly to PRVWSD - [dmangum@therez.ms](mailto:dmangum@therez.ms), [Lwilcher@therez.ms](mailto:Lwilcher@therez.ms), AND [mbeyea@therez.ms](mailto:mbeyea@therez.ms).
9. All utilities must be located through MS811 prior to work being performed. If at any point the locate markings have faded or need to be remarked, a new locate must be called into MS811.
10. Locate requests must be phased to include only the streets that crews will be boring the next week. The perimeter of areas to be located must be marked with white paint and/or white flags. Work must not be started until positive verification has been given by PRVWSD that lines have been located.
11. Any bore performed which crosses an existing water line or existing sewer line must cross the line at least two feet below the bottom of the existing water or sewer line, whichever is deeper. It is the contractor's responsibility to verify the location and depth of the existing lines by potholing prior to beginning any boring work. If an existing line cannot be verified, the Water/Sewer Department must be notified before any boring work is performed. In all other areas, the bores shall be a minimum of 7 feet below the existing ground surface.
12. For any bore performed parallel to an existing water and sewer line that is less than four feet from the marked location or the parallel utility, the contractor must confirm the location and depth of the existing line by potholing at intervals no less than 25 feet. Potholing for verification of location purposes must be completed by hand or using a vacuum excavator.
13. PRVWSD will only provide locates for the water main and service lines between the main and meter. Any water line or connection past the meter is the private property of the homeowner.
14. The sewer main can be located by using the manholes, and the depth can be interpolated using the depths of the lines in the manholes. Sewer service lines are the private property of the landowner.
15. Upon completion of the project, PRVWSD requires a copy of the as-builts in a PDF format. Locations of installed utility shall be indicated at intervals not to exceed 100 feet referencing depth from ground level and distance from ROW.