

**REQUEST FOR QUALIFICATIONS**  
**RFQ Number 20-900-7-99**  
**REHABILITATION OF HIGH HAZARD POTENTIAL DAMS**  
**GRANT PROGRAM ENGINEERING SERVICES**  
**ROSS BARNETT RESERVOIR (MS02716)**  
**MADISON, HINDS and RANKIN COUNTIES, MISSISSIPPI**  
**ADDENDUM NO. 1**

The following questions were received from prospective responders. Responses to the questions are listed immediately below the responses.

**Question 1:** Could you provide the bonding and insurance requirements for the project?

**Response 1:** Bonding will not be required. The consultant will be required to maintain the following insurance coverages for the duration of the project:

Worker's Compensation	- Per Statute
Employer's Liability	
Each Accident:	- \$1,000,000
Disease, Policy Limit:	- \$1,000,000
Disease, Each Employee:	- \$1,000,000
General Liability	
Each Occurrence (Bodily Injury & Property Damage):	- \$1,000,000
General Aggregate:	- \$2,000,000
Excess or Umbrella Liability	
Each Occurrence:	- \$10,000,000
General Aggregate:	- \$10,000,000
Automobile Liability	
Combined Single Limit (Bodily Injury and Property Damage) Each Accident:	- \$1,000,000
Professional Liability	
Each Claim Made:	- \$10,000,000
Annual Aggregate:	- \$10,000,000

**Question 2:** Could you provide the proposed contract that the work would be conducted under for our review?

**Response 2:** The proposed contract is not available for review at this time.

**Question 3:** On page 4 of 15, Task 2 – Bathymetric Surveys

*“... Bathymetric surveys shall be conducted using equipment capable of collecting data that can be used to produce a three dimensional model of the lakebed, dam surface and structures that will allow detection of features having maximum dimensions as small as 6 (six inches) and maximum volumes as small as 0.125 cubic feet.”*

**As a point of clarification in reference to the above scoping statement – should this mean to state data should be collected with a maximum data point spacing of six (6) inches?**

**Response 3:** The paragraph describing the requirements of Task 2, on page 4 of 15 is revised to read as follows:

Consultant must survey approximately three (3) miles of the upstream face of the dam from the top of the dam to a line 600 feet inside the reservoir. The survey must completely cover the area where the seepage berm was constructed. Bathymetric surveys shall be conducted using equipment capable of collecting data that can be used to produce a three dimensional model of the lakebed, dam surface and structures. **The maximum spacing between survey data points shall not exceed 6 inches.** This task shall produce a three-dimensional model that can be printed in hard copy or viewed electronically.

**Question 4:** On page 7 of 15 Submittal Format:

*The RFQ response must be submitted according to the Milestone Schedule.*

**In order to have clarification; this is understood that the RFQ response should be submitted on or prior to January 21, 2021 at 11:00 AM CST?**

**Response 4:** The RFQ requires that Statements of Qualifications must be submitted no later than 11:00 A.M. CST on January 21, 2021. See also Response 11 regarding revision of SOQ submission date.

**Question 5:** On page 7 of 15 Submittal Format:

*The response shall contain no more than fifty (50), double-spaced, 8.5-inch x 11 inch pages, typed on one side only, excluding appendices.*

**Being double spaced is not too common and may limit the amount of information that may be needed. As long as the document is easily readable, we would like to request the double space requirement be removed.**

**Response 5:** The SUBMITTAL FORMAT paragraph on page 7 of 15 is revised to read as follows:

The RFQ response must be submitted according to the Milestone Schedule. The response shall contain no more than fifty (50), **easily legible**, 8.5-inch x 11 inch pages, typed on one side only, excluding appendices. The minimum font size shall be 10 point. A single-page cover letter will not be counted as part of the 50-page maximum. Cover letters in excess of one page and any other information submitted beyond that noted in the RFQ will be counted as part of the 50-page maximum. Responses should address each of the following categories in the same order as listed below. Four (4) complete, bound, copies of the response must be submitted as well as a PDF format electronic file matching the hard copies. The PDF file shall be submitted on a USB drive.

**Question 6:** On page 11 of 15, third paragraph, second sentence:

*Provide resumes of Key Individuals and other personnel that you consider critical to the success of this Project, including as a minimum the team members discussed above. This information may be included in the appendices and will not be counted against the 50 page minimum requirement.*

**Just to clarify, we are interpreting that we can have short paragraphs about key individuals within the 50 pages and have the detailed resumes in a separate appendix?**

**Response 6:** The Key Individuals must be identified within the 50-page maximum body of the Statement of Qualifications. Resumes of the Key Individuals may be included in an appendix, which will not be counted toward the 50-page maximum size.

**Question 7:** On page 11 of 15 III. Past Performance

1. *The Responder shall complete form SF 330 for experience in the last five (5) years. This information may be included in the appendices and will not be counted against the 50-page maximum requirement. Clarification of the requirements for form SF 330 are as follows:*
  - a. *Part I of Form SF 330 shall be completed by the contracting entity (prime consultants(s)). Section B shall list the contracting entity and Lead Project Manager. Sections C & D shall list all team members identified in the SOQ. Section E shall be completed for each individual identified in the SOQ. Sections F&G shall identify projects completed by the contracting entity.*
  - b. *Part II of Form SF 330 shall be completed by each Architect-Engineering firm.*

**The requirement of 1 and 1(a) appear to be asking for same information requested in the previous pages but inputting the information on the SF 330 format. The 50 page submittal will include project experience, resumes, information on Lead Project Manager, list of team members, and similar projects. Inputting this information in a SF 330 format is a duplication. We would like to request that item 1 and 1(a) be removed and not be required.**

**Response 7:** Paragraph 1 of Section III, under SUBMITTAL FORMAT, pages 11 and 12 of 15 is revised to read as follows:

1. *The Responder shall complete form SF 330, Part I, Sections A, B, C, F & G for experience in the last ten (10) years. This information may be included in the appendices and will not be counted against the 50-page maximum requirement. Provide information on at least three (3) projects in Section F.*

See also Response 10 below.

**Question 8:** Please confirm that the current audited financial statement is only to be provided by the prime firm.

**Response 8:** Audited financial statement is only required for the prime consultant. Section VI, page 12 of 15 is revised as follows:

**Provide a current audited financial statement for the prime consultant identified in response to Section I (1) above. Provide information on Responder's insurance and bonding capacity. This information may be included in the appendices and will not be counted against the 50-page maximum requirement.**

**Question 9:** Please confirm that resumes are to be included in the SOQ (in Section II Experience of Personnel) **and** in SF 330 Part 1, Section E.

**Response 9:** Resumes are not required a in SF 330 Part 1. See Response 7 above.

**Question 10:** Please confirm that SF 330 Section F projects are to be included for the prime firm only.

**Response 10:** Projects listed in Section F of the SF 330 should be projects that proposed prime firm participated in, preferably as the lead firm. See also Response 7 above.

**Question 11:** Can the qualifications submission deadline be extended by one week?

**Response 11:** The deadline for submission of Statements of Qualifications is hereby revised to 11:00 A.M. CST, 27 January 2021. This revision is made primarily due to key PRVWSD staff members involved in this project being unavailable on the original submission date as a result of the COVID-19 pandemic. The Milestone schedule is revised as follows:

## **MILESTONE SCHEDULE**

<b>RFQ Issue Date:</b>	<b>December 22, 2020</b>
<b>Questions and Requests for Clarification to PRVWSD Deadline:</b>	<b>January 12, 2021 5:00 PM CST</b>
<b>Anticipated Posting of Written Responses to Questions:</b>	<b>January 15, 2021 5:00 PM CST</b>
<b>Qualification Package Submission Deadline:</b>	<b>January 27, 2021 11:00 AM CST</b>
<b>Qualification Opening:</b>	<b>January 27, 2021 3:00 PM CST</b>
<b>Anticipated Date of Notice of Intent to Select</b>	<b>February 2, 2021</b>
<b>Anticipated Post-Selection Debriefing Request Due Date:</b>	<b>February 5, 2021</b>
<b>Anticipated Post-Selection Debriefing Held by Date:</b>	<b>February 8, 2021</b>
<b>Anticipated Protest Deadline Date:</b>	<b>February 11, 2021</b>
<b>Anticipated PRVWSD Board Approval:</b>	<b>February 18, 2021</b>

**The questions and responses documented in this Amendment are hereby made a part of RFQ 20-900-7-99.**