

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON  
THURSDAY DECEMBER 16, 2021 AT 9:30 A.M. AT THE  
TIMBERLAKE CAMPGROUND OFFICE,  
NORTHSHORE CAUSEWAY, BRANDON, MISSISSIPPI**

A regular monthly meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, December 16, 2021 at the Timberlake Campgrounds office, Northshore Causeway, Brandon, Mississippi.

Members Present: Bruce Brackin, Billy Cook, Phillip Crosby, Jennifer Hall, Lonnie Johnson, Kenny Latham, John Pittman, Tedrick Ratcliff, Jr., Jason Spellings , Kenny Windham, and Jack Winstead

Members Absent: David Williams

Others Present: John Sigman, Philip Huskey, Cindy Ford, Jill McMurtrey, Mark Beyea, Adam Choate, Marcial Forester, Joel Still, Jason Temple, Tammie Ballard, Karan Brister, Carlos Dipuma, Brianna Blunt, Rick Hollis, Linda Horton

President Billy Cook called the meeting to order at 9:30 a.m.

President Cook asked for review of the minutes of regular monthly meeting of November 18, 2021.

Upon review of the minutes of the regular monthly meeting of the Board of Directors held November 18, 2021, a motion was made by Mrs. Jennifer Hall for the minutes to be approved. Mr. Kenny Latham seconded the motion. The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for review of the correction to the minutes of regular monthly meeting of October 21, 2021.

Upon review of the correction to the minutes of the regular monthly meeting of the Board of Directors held October 21, 2021, a motion was made by Mr. Kenny Latham for the corrected minutes to be approved. Mr. Kenny Windham seconded the motion. The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for the Shoreline Committee agenda items.

Chairwoman Jennifer Hall presented the items from the Shoreline Development and Environmental Quality Committee.

Chairwoman Hall asked Mr. Mark Beyea to review the next Shoreline Committee item.

Mr. Mark Beyea reviewed staff's request for the approval of a revised preliminary plat for Phase I of the Expedition Point Subdivision. The developers of Expedition Point have submitted a revised preliminary plat for Phase I of the development. The revisions involve modification of the building setbacks on the individual lots as well as a reduction the total number of lots from 73 to 70. The proposed changes do not change the basic character development and should not pose any problems if approved. Mr. Beyea gave staff's recommendation for the approval.

Chairwoman Hall made a motion on behalf of the Shoreline Development Committee to approve the revised preliminary plat for Phase I of the Expedition Point Subdivision. Mr. Lonnie Johnson seconded the motion.

The vote was as follows: For: Cook, Crosby, Hall, Johnson, Latham, Pittman, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairwoman Hall asked Mrs. Tammie Ballard to review the next Shoreline Committee item.

Ms. Tammie Ballard asked for permission to advertise five District wide mowing services contracts, which are currently for parks, campgrounds, Madison side general mowing, Rankin side general mowing, and would also include cutting of the dam.

Chairwoman Hall made a motion on behalf of the Shoreline Development Committee to approve to advertise the district wide mowing services contract. Mr. Kenny Latham seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairwoman Hall asked for the next item.

Mr. Adam Choate asked for approval for an emergency text push notifications service. Mr. Choate stated that he had found a text system that other local municipalities were using that would cost approximately \$3,500 per year that would include up to 5,000 phone numbers and that service would help to build the notification phone/email listing.

Chairwoman Hall made a motion on behalf of Shoreline Development Committee to approve the emergency text push notification service, as presented. Mr. Bruce Brackin seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairwoman Hall asked for the next item.

Mr. Philip Huskey asked for the approval of Central Electric easement for a subdivision that is being built just off property on Hwy 25 and Central Electric wants to run lines across our property. The easement would be a one-time payment of \$5,000.00 to the District.

Chairwoman Hall made a motion on behalf of the Shoreline Development Committee to approve the Central Electric easement for Spillway Road. Mr. Jack Winstead seconded the motion.

The vote was as follows: For: Brackin, Cook, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: Crosby. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Mark Beyea asked for the approval of Entergy easement at Ratliff Ferry sewage station. Entergy has submitted an easement request to be used to install overhead powerlines to provide power service to the District's new waste water treatment plant that is nearing completion.

Chairwoman Hall made a motion on behalf of the Shoreline Development Committee for the approval of the Entergy easement for Ratliff Ferry sewage station. Mr. Tedrick Ratcliff seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for the Parks Policy Committee agenda items.

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of Regulation Change Section 51-9-127, Title 33, Part 203, Chapter 4: Fishing, as presented. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of the Barnett Reservoir Foundation's request for special alcohol permit for their 2022 calendar of events, as presented. Mr. Kenny Windham seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of the purchase of kiosk guard stations for day parks. Mr. Jack Winstead seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of the changes to campgrounds rules and policy effective January 1, 2022. Mr. Lonnie Johnson seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of the changes to the campground registration agreement effective January 1, 2022. Mr. Lonnie Johnson seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee for the approval of the changes to campgrounds rate schedule effective January 1, 2022. Mr. Jack Winstead seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for the Finance Committee agenda items.

Mr. Kenny Windham reviewed the 2020-2021 Audit report and mentions that it was satisfactory and very thorough.

Mr. Kenny Windham made a motion for the approval of the 2020-2021 Audit Report. Mr. John Pittman seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for the Water/Sewer Billing Review Committee agenda items.

Mr. Jack Winstead made asked Mr. Philip Huskey to comment on the ratification of billing adjustments for water customers that were affected by the Waterwood Well Failure on November 2, 2021. Mr. John Sigman commented that the customers had to flush their system therefor they had some automatic expensive increases in their water that they used by no fault of their own. Mr. Philip Huskey commented that it was of no fault of the leaseholders, they did not benefit from the use of the water because of the cloudy nature. This was obviously due to

unforeseen circumstances because they have no control over our well so the criteria existed to give the leaseholders relief from the water bills in this instance. Mr. Jack Winstead commended the staff and legal counsel for the good work they did on this very complex issue.

Chairman Winstead made a motion on behalf of the Water Sewer Billing Review Committee for the approval of the ratification of billing adjustment for water customers that were affected by the Waterwood Well Failure on November 2, 2021. Mr. Lonnie Johnson seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Mark Beyea asked for the approval of Performance Bond return to Good Hope Inc for Madison VIIb in the amount of \$5,000.00, Welch Forest Products for Rankin IV in the amount of \$10,000.00, and Welch Forest Products for Rankin II a and b in the amount of \$5,000.00.

Mr. Phillip Crosby made a motion for the approval of the Performance Bonds as presented. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Philip Huskey noted that due to current Assistant Secretary Cindy Ford's resignation, effective January 27, 2022, the board would need to elect a replacement Assistant Secretary to serve until annual board office elections in September 2022.

Mr. Kenny Latham made a motion for the approval of the election of Jill McMurtrey as Assistant Secretary to the Board of Directors, effective January 25, 2022. Mr. Jack Winstead seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Finance Chairman Kenny Windham reviewed the Per Diem and Travel Report.

Mr. Phillip Crosby made a motion to approve the Per Diem and Travel Report for November 2021. Mrs. Jennifer Hall seconded the motion.

President Cook asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Windham reviewed the Cash Balance Report.

Mrs. Jennifer Hall made a motion to approve the Cash Balance Report, as presented. Mr. Phillip Crosby seconded the motion.

President Cook asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Windham reviewed the Claims Docket for December 2021.

The board discussed the docket items.

Mr. Lonnie Johnson made a motion to approve the Claims Docket for December 2021, as presented. Mrs. Jennifer Hall seconded the motion.

President Cook asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook then recognized the visitors to the meeting that wish to address the board.

Mr. Doug White addressed the board. Mr. White noted he lives in Pelahatchie Woods Subdivision and expressed his and his neighbors frustration with the long process for enforcing property maintenance regulations/codes. Mr. White stated that his neighbors that are violating the property maintenance codes are habitual offenders and correct the violations only long enough to satisfy one inspection then return the offending items back in the yard or driveway. Mr. White asked the board to find a way to give the regulations more teeth or fines for repeat offenders.

The board discussed the Property Maintenance regulations and codes and the enforcement of those regulations.

Ms. Libby Bates then addressed the board. Ms. Bates stated she also lived in Pelahatchie Woods Subdivision and also expressed her concerns as to the property maintenance code enforcement.

The board thanked Mr. White and Ms. Bates for bringing their concerns forward and asked staff to work on additional fines or solutions to address repeated property maintenance violators.

President Cook then asked for the next agenda item.

Lt Carlos Dipuma reviewed the police report for November 2021.

Mr. Philip Huskey reviewed the lease collection report for November 2021.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman noted the holiday staff luncheon at the conclusion of the board meeting, with door prizes sponsored by the Barnett Reservoir Foundation.

Mr. Sigman gave the lake level at 295.99, which is on target for the lower lake level for December, January and February.

Mr. Sigman gave the board members the dates of the office closure for the holiday season.

Mr. Huskey asked for a motion to enter Closed Session.

Mr. Jason Spellings made a motion to enter Closed Session to determine need for Executive Session. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Ms. Jennifer Hall made a motion to enter Executive Session to discuss strategy for current litigation and employees in specific positions. Mr. Kenny Windham seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

No action taken during Executive Session.

Mr. Jack Winstead made a motion to exit Executive Session. Mr. Jason Spellings seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook asked for a motion to recess for lunch.

Mr. Jack Winstead made a motion to recess. Mr. Jason Spellings seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Hall, Johnson, Latham, Pittman, Ratcliff, Spellings, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

The meeting was recessed at 10:50 a.m. for lunch.

President Cook asked for a motion to reconvene.

Mr. Jack Winstead made a motion to reconvene the meeting. President Cook seconded the motion.

The vote was as follows: Brackin, Cook, Crosby, Hall, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Cook made a motion to adjourn the meeting: Mr. Jack Winstead seconded the motion.

The vote was as follows: Brackin, Cook, Crosby, Hall, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

There being no further business to come before the Board, the meeting was adjourned at 12:10 p.m.

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Billy Cook, President