

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, MARCH 19, 2020 AT 9:30 A.M. AT THE
TIMBERLAKE CAMPGROUND
NORTHSHORE CAUSEWAY, BRANDON, MISSISSIPPI**

A regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, March 19, 2020, at Timberlake Campgrounds, Northshore Causeway, Brandon, Mississippi.

Members Present: Jennifer Hall, Ben Evans and Kenny Latham

Present by Teleconference: Bruce Brackin, Billy Cook, Phillip Crosby, Lonnie Johnson, Samuel Mitchell, John Pittman, Tedrick Ratcliff Jr., Kenny Windham and Jack Winstead

Members Absent: W. C. Gorden

Others Present: John Sigman, Cindy Ford, Philip Huskey, Trevell Dixon, Patrick LeBrun

Present by Teleconference: Marcy Forester, Susan Brashear, Craig Hunt, Greg Burgess, Bobby Cleveland, Tammie Ballard, Perry Waggener, Jim Angle

President Jennifer Hall called the meeting to order at 9:30 a.m.

President Hall asked counsel to outline the need for the teleconferencing of this board meeting due to the unforeseen COVID-19 outbreak.

Mr. Philip Huskey reviewed Governor Reeves Executive Order 1458, and the Center for Disease Control recommendation for restriction of gatherings of people to 10 or less. Mr. Huskey noted that the teleconferencing option is allowed by the Bylaws of the Board of Directors. Provisions of the Open Meetings Act had been met, as staff had initiated the teleconference from the location specified in the call letter.

President Hall asked for review of the minutes of February 20, 2020

Upon review of the minutes of meeting of the Board of Directors held February 20, 2020, a motion was made by Mr. Kenny Latham for the minutes to be approved. Mr. Ben Evans seconded the motion. The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Hall asked for the presentation of officer candidates for commission.

Lt. Trevell Dixon introduced Patrick LeBrun to the board.

Mr. Philip Huskey presented Patrick LeBrun as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. LeBrun has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Kenny Latham, seconded by Ben Evans that Mr. LeBrun be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby

becoming a part of these minutes. The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Lt. Trevell Dixon introduced Jordan St. Hilaire via teleconference to the board. Lt. Dixon noted that St. Hilaire was located at the police academy awaiting his graduation in the next few days.

Mr. Philip Huskey presented Jordan St. Hilaire as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. St. Hilaire has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Kenny Latham, seconded by Ben Evans that Mr. St. Hilaire be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes. Mr. St. Hilaire's commission is contingent upon his graduation from the Mississippi Law Enforcement Officers Training academy on March 25, 2020, pursuant to Mississippi Code Ann §51-9-175. The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Hall asked for the Shoreline Development Committee agenda items.

Chairman Evans asked for the first agenda item.

Mr. Greg Burgess reviewed the bid results for construction for the Lower Spillway Road Resurfacing Project. Mr. Burgess stated that W. E. Blaine & Sons, Inc. was the lowest bidder, actually coming in below estimates, at \$1,371,989.45. Mr. Burgess noted that Blaine & Sons also had been the contractor for the Upper Road resurfacing and that the District had received a good product from them and they had worked well with the requirements of the bid.

Mr. Burgess asked for award of the bid, pending Mississippi Department of Transportation approval of the contract and also authorization for the Executive Director to execute the contract when MDOT approval was received.

Chairman Ben Evans made a motion on behalf of the Shoreline Development Committee to award of construction bid to W. E. Blaine & Sons, Inc. for the Upper Road Resurfacing Project in the amount of \$1,371,989.45, pending Mississippi Department of Transportation approval. Mr. Samuel Mitchell seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Ben Evans then made a motion on behalf of the Shoreline Development Committee to authorize the Executive Director to execute the contract when MDOT approval is received. Mr. Samuel Mitchell seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Evans asked for the next item.

Mr. Greg Burgess reviewed the request to approve the final change order and project closeout for the Water Tank Renovations Project with Tank Pro, Inc. Mr. Burgess noted that he was seeking permission to execute the change order and closeout which would reduce the total contract price by \$8,002.00. Mr. Burgess asks that the approval for closeout be pending engineers final review.

Chairman Ben Evans made a motion on behalf of the Shoreline Development Committee for approval of the Final Change Order and Project Closeout for the Water Tank Renovations Project with Tank Pro, Inc. pending engineers final approval, as presented. Mr. Kenny Latham seconded the motion.

President Hall asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Evans asked for the next agenda item.

Mrs. Tammie Ballard reviewed the proposed Expedition Point Development Preliminary Plat for Phase 1 and 1A. Ms. Ballard noted that the approval would be pending approval from Madison County Board of Supervisors approval and the legal staff's approval of any variance of development standard.

Mr. Huskey noted the variance of development standard is in regard to the developments storm drainage, specifically curb and gutter vs. open ditch storm drainage.

Chairman Evans made a motion on behalf of the Shoreline Development Committee for approval of Expedition Point Development Preliminary Plat for Phase 1 and 1A, pending Madison County Board of Supervisors approval, and the legal staff's approval of development standard variance, as presented. Mr. Kenny Latham seconded the motion.

President Hall asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Evans asked for the next item.

Mr. Greg Burgess reviewed the recent notification the District received from the Mississippi Department of Health regarding a water quality testing violation. Mr. Burgess outlined that the District was to provide two samples from each water system each month. There was some confusion between Main Harbor system and Twin Harbor system in which one system was tested three times and the other just once. Mr. Burgess noted that this violation notification would be distributed to the 500 or so customers affected. Mr. Burgess also noted that there were no contaminants found in any of the testing before, during or after this violation.

Mr. John Sigman noted there was no action required by the board, this item was presented for information only.

President Hall asked for the Parks Policy Committee items presented.

Chairman Kenny Latham noted the committee had two items to review.

Chairman Latham reviewed staff's request for District participation in the newly formed Outdoor Expo 2020 in August 2020.

Chairman Latham on behalf of the Parks Policy Committee made a motion to approve District's participation in the Outdoor Expo 2020 in August 2020, as presented. Mr. Billy Cook seconded the motion.

President Hall asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Windham and Winstead. Abstained: None. Against: Ratcliff. **MOTION CARRIED BY MAJORITY.**

Chairman Latham then asked for the next item..

Mr. John Sigman reviewed Keep the Reservoir Beautiful and Reservoir Botanic Gardens request to develop a Braille Trail at the Botanic Garden. Mr. Sigman noted that the group were working with a USDA grant for the project, and the District may be asked to assist with installing the plaques.

Chairman Latham on behalf of the Parks Policy Committee made a motion to approve the Braille Trail Development for Reservoir Botanic Gardens, as presented. Mr. Jack Winstead seconded the motion.

President Hall asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Hall asked for the finance items.

Chairman Billy Cook presented the Per Diem and Travel report for February 2020.

Mr. Billy Cook made a motion to approve the Per Diem and Travel report for February 2020, as presented. Mr. Kenny Latham seconded the motion.

President Hall asked for any comments or questions. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook presented the Cash Balance Report.

Mr. Billy Cook a motion to approve the Cash Balance Report, as presented. Mr. Phillip Crosby seconded the motion.

President Hall asked for any comments or questions. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the Claims Docket for March 2020. The board discussed the docket with staff.

Mr. Billy Cook made a motion to approve the Claims Docket for March 2020, as presented. Mr. Phillip Crosby seconded the motion.

President Hall asked for any comments or questions. None were offered.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Hall noted the minutes and miscellaneous correspondence, then asked for the Police Chief's report.

Police Chief Perry Waggener reviewed the police report for February 2020 with the board.

Mr. Craig Hunt reviewed the campground and parks collection report for February 2020.

President Hall asked for a review by staff of the current operation of District parks, ramps and campgrounds during the outbreak of the corona virus and with CDC recommendations. Mr. Sigman gave a review on current operations of District offices, maintenance work, boat ramps, campgrounds and parks.

President Hall asked Bobby Cleveland to update the board quickly on the giant salvinia.

Mr. Cleveland noted that no new growth or live salvinia had been found in the past month. Precautionary spraying was continuing in the bay, and surveys were continuing to monitor for new growth now that the weather has become more hospitable for the plant.

Mr. John Sigman then gave his report as Executive Director.

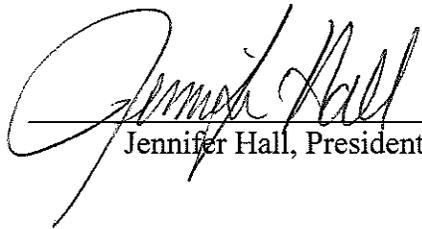
Mr. Sigman also noted the news articles in the board book.

Mr. Sigman gave the current lake level at 297.24.

Mr. Billy Cook made a motion to adjourn. Mr. Jack Winstead seconded the motion.

The vote was as follows: For: Brackin, Cook, Crosby, Evans, Hall, Johnson, Latham, Mitchell, Pittman, Ratcliff, Windham and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

There being no further business to come before the Board, the meeting was adjourned at 10:18 a.m.


Jennifer Hall, President