

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, OCTOBER 15 2015 AT 9:30 A.M. AT THE
DISTRICT'S PELAHATCHIE SHORE PARK PAVILION LOCATED AT
NORTHSHORE CAUSEWAY, BRANDON MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, October 15, 2015 at the District's Pelahatchie Shore Park Pavilion located at Northshore Causeway, Brandon MS.

Members Present: Shannon Armstrong, Bruce Brackin, Jim Carraway, Larry Castle, Billy Cook, Phillip Crosby, W. C. Gorden, Kenny Latham, Samuel Mitchell, John Pittman and Jack Winstead

Members Absent: Trey Bobinger, John Arledge, and Tedrick Ratcliff

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Perry Waggener, Bobby Cleveland, Greg Burgess, Jerry Bounds, Mack Cameron, Philip Huskey, Carol Booker, Linda Horton, Daniel Cross, Steve Gaines, Bob Morrow

Board President Jack Winstead called the board to order at 9:30 a.m.

President Winstead asked for review of the minutes of September 17, 2015.

Upon review of the minutes of a regular meeting of the Board of Directors held 17 September 2015, a motion was made by Mr. Billy Cook for the minutes to be approved. Mr. John Pittman seconded the motion. The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked change the agenda and present the Shoreline Development Committee's items last.

President Winstead asked Chairman Cook to present the Audit Committee items.

Chairman Cook then presented the per diem and travel for the month of September. He stated that the committee had reviewed the report and found it in order.

Chairman Cook made a motion that the board approve the per diem and travel expenses for September 2015 as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the Cash Balance Report for the month. Chairman Cook stated the committee had reviewed the report and found it to be in order.

Chairman Cook made a motion that the board approve the Cash Balance Report with amendment. Mr. Sam Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the Docket for the month. Chairman Cook stated the committee had reviewed the expense docket and found it to be in order. He asked that the board take a minute to review and ask any questions of staff needed

Chairman Cook made a motion that the board approve the Docket as presented. Mr. Shannon Armstrong seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Chairman Cook then asked for the last agenda item.

Mr. John Sigman reviewed the annual contract with the Attorney General's office to provide legal representation and staff for the District. Mr. Sigman recommended approval.

Chairman Cook made a motion that the board approve the Attorney General's annual contract to provide legal representation and staff for the District as presented. Mr. Sam Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the Law Enforcement, Asset Protection and Emergency Management Committee item.

Chairman Castle noted that the committee had not met in a formal meeting, but that he had polled the members to ask for their approval of the item.

Chief Waggener outlined the MOU for agency-wide utilization of the MSWIN system.

Chairman Castle made the motion to approve the operational MOUs and agreements for agency-wide utilization of the MSWIN system as presented. Mr. Jim Carraway seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

President Winstead then noted that the Chair and Vice Chair of Shoreline Committee were not present, and Mr. John Sigman would present the items for that committee.

Mr. John Sigman reviewed the request by Nichols Tree Farm to utilize the vacant lot optioned by Ms Baptist Heath Systems which is adjacent to the Reservoir Square shopping center for the annual Nick Trees for Blair E. Batson charity Christmas tree sale. The use of the lot would run between November 1st to December 31st. Mr. Sigman outlined staff's requirements of approval from both MBHS and Reservoir Square shopping center, the maintenance of lot, and insurance required. Mr. Sigman gave staff's recommendation of approval based on Nick Trees fulfilling the requirements.

Mr. Billy Cook made a motion to approve of the one-time use of the vacant lot optioned by MBHS by Nick Trees for Blair E. Batson from November 1st until December 31st 2015 with staff's recommendation of requirements, as presented. Mr. Sam Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. Sigman asked Mr. Burgess to present the next agenda item.

Mr. Greg Burgess reviewed the request to purchase three generators. Mr. Burgess stated that two of the generators would be used as emergency power service for water and sewer lift stations. The third will be used to provide emergency power to the main office building. Mr. Burgess noted the funds would come from the water and sewer Enterprise fund and the estimate cost for all generators would be \$115,000.

Mr. Samuel Mitchell made a motion to approve the purchase of three emergency generators, as presented. Mr. Phillip Crosby seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. John Sigman then outlined the request for approval to advertise for bids on the seawall construction project in regard to the settled litigation in Sunrise and Paradise Point.

Mr. Sigman explained that engineers were expected to complete the bid documents in the coming weeks and staff would like to have approval to advertise for the project as soon as possible so that the bid results can be brought back in December of 2015, and construction contracts be issued before the end of 2015.

Mr. Samuel Mitchell made the motion to approve of the advertisement of seawall construction project for phase 1 of the Sunrise and Paradise Point project. Mr. Phillip Crosby seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. Sigman then asked Cindy Ford to present the next item.

Ms. Cindy Ford outlined the functional specifications proposal from Mississippi Interactive for a mobile application program for the District in both IOS and Android platforms. Ms. Ford explained that the new proposal included a base price of \$30,180.00, with \$6,036 annual maintenance fee for each year the District utilizes the program. Mr. Ford noted that the committee had previously requested the application include both IOS and Android platforms in order to satisfy a larger base of users.

Ms. Ford outlined some of the functions of the application would allow for GPS location of the devices that download the program, which could give parks near that location, boat ramps near that location, boil water notices active in that location, etc. This application would also tie back to the Districts' website which Mississippi Interactive developed for all departmental information at the District.

Mr. Jim Carraway made a motion to approve the functional specification from Mississippi Interactive as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. Greg Burgess reviewed the request to approve Southern Consultants engineering proposal for the replacement the 18" sewer line at Spann Drive. Mr. Burgess outlined the need for the line replacement, rather than repair. Mr. Burgess gave staff's approval for the proposal for engineering services not to exceed \$31,800.00.

Mr. Burgess stated that the next agenda item applied to the same project and could be considered for motion together.

Mr. Burgess asked for permission to advertise for construction bids for the 18" sewer line at Spann Drive. Mr. Burgess stated the estimated cost is \$240,000.00, which would come from the water and sewer Enterprise fund.

Mr. Bruce Brackin made the motion to approve the proposal for engineering services for the replacement of the 18" sewer line at Spann drive in an amount not to exceed \$31,800.00 and to approve the advertisement of construction bids for the project. Mr. Samuel Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. Sigman then outlined the request for approval for staff to move forward with purchase of new board room furniture. Mr. Sigman noted with the increase of public participation at the committee and board meetings, the current furniture did not allow for increased gallery seating. Mr. Sigman stated staff had worked with furniture representatives under State Contract to find modular tables that would allow for multiple layouts within the room. The proposed table's configurations can be adjusted for board room layout, small group conference, or classroom settings. Mr. Sigman estimated the purchase of the tables, board member's seating and lectern would be approximately \$11,500.00. Mr. Sigman noted the cost of expanding the building to accommodate the larger existing furniture and still add additional seating for guest would be better than ten times the cost of the proposed furniture.

Mr. Sam Mitchell made a motion to approve the purchase of furniture as presented. Mr. Billy Cook seconded the motion.

President Winstead asked for any questions or comments.

Mr. Larry Castle asked if the board would consider tabling the motion until after the first of the new year. Mr. Castle stated he wish to have more time to consider.

President Winstead asked for a motion to withdraw the previous motion to approve the furniture purchase as presented.

Mr. Larry Castle made the motion to withdraw the previous motion to approve the furniture purchase as presented. Mr. Carraway seconded the motion to withdraw the previously made motion to approve the furniture purchase as presented.

President Winstead asked if there were any questions or comments. Mr. Mitchell stated that the committee had discussed the funding source and the alternatives of construction or expansion.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Crosby, Gorden, Latham, Pittman and Winstead. Abstained: None. Against: Cook and Mitchell. **MOTION CARRIED BY MAJORITY.**

Mr. Larry Castle then made the motion to table the discussion of approval of the furniture purchase until 2016. Mr. Jim Carraway seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Carraway, Crosby, Gorden, Latham, Pittman and Winstead. Abstained: None. Against: Cook and Mitchell. **MOTION CARRIED BY MAJORITY.**

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed the committee meeting minutes from September's Parks Policy, Shoreline Development, and Audit committees and rough drafts of the October's Shoreline Development, Audit, Budget and Parks Policy committees.

Mr. John Sigman then gave his report as Executive Director. Mr. Sigman asked board members to review the newspaper article in their packages. Mr. Sigman noted that the police report for the month of September.

Mr. Sigman gave the current lake level at 295.3. Mr. Sigman discussed the drought conditions on the lake.

President Winstead asked Mr. Sigman to outline some of the repairs being made at lake facilities that are accessible now in the low lake conditions. Mr. Sigman reviewed the repairs to Twin Harbor boat ramp, and Rankin Ramp - boat ramp. Mr. Sigman noted removal of snags and hazardous stumps by staff.

Mr. Sigman noted the meeting would recess for the tour of facilities, and upon return of the tour lunch would be served and the meeting concluded.

Mr. Sigman stated that the board members would be touring Pelahatchie Shore Park beach area, Fannin Landing boat ramp, the proposed location for a new kayak launch site, the proposed restaurant site and the completed Turtle Point Nature Trail.

President Winstead introduced the newly elected representatives from the Rankin County Board of Supervisors that were present: Mr. Daniel Cross, Mr. Steve Gaines, and Mr. Bob Morrow.

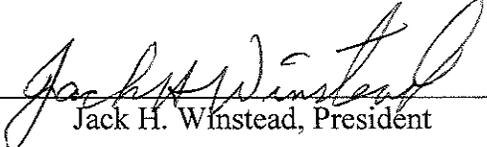
President Winstead asked the gentlemen to introduce themselves to the board.

The board welcomed the supervisors to the meeting.

The meeting was recessed for the tour of facilities and lunch.

President Winstead noted the next board meeting would be on November 19th at the main office of the PRVWSD at 9:30 a.m.

There being no further business to come before the Board, the meeting was adjourned at 12:15 p.m.


Jack H. Winstead, President