

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, NOVEMBER 19 2015 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING CIRCLE, MADISON MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, November 19, 2015 at the District's main office located at 115 Madison Landing Circle, Ridgeland MS.

Members Present: John Arledge, Shannon Armstrong, Bruce Brackin, Jim Carraway, Larry Castle, Billy Cook, Phillip Crosby, W. C. Gorden, Kenny Latham, Samuel Mitchell, John Pittman and Jack Winstead

Members Absent: Tedrick Ratcliff and Trey Bobinger

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Perry Waggener, Philip Huskey, Jane Berry, Carol Booker, David Blake, Jim Roberts, Debra Waggener, Homer Burns, Niles Bryan, Anna Wolfe, Lillian Easom

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of October 15, 2015.

Upon review of the minutes of a regular meeting of the Board of Directors held 15 October 2015, a motion was made by Mr. Billy Cook for the minutes to be approved. Mr. Samuel Mitchell seconded the motion. The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then noted the visitors that had indicated they wished to address the board.

Mr. Jim Roberts spoke to the board and thanked them for hearing him. Mr. Roberts spoke of the greatness of the nation and its bald eagles. Mr. Roberts indicated he was not in favor of the proposed restaurant on the 4 acre parcel on Spillway Road in Brandon and noted the closures of other restaurants in the Flowood area.

Mr. David Blake then addressed the board. Mr. Blake stated he lived ½ mile from the proposed site. He stated he valued the area for its natural beauty. Mr. Blake noted the percentages of restaurants that fail in their first year. Mr. Blake stated he would hate to lose something so precious.

President Winstead then asked for the Shoreline Development Committee's items presented.

Chairman John Arledge presented the first item for Shoreline Committee.

Mr. Arledge stated that the Shoreline Committee had heard the presentation and reviewed the package and presented the approval to the full board for consideration.

Mr. Kenny Latham made a motion to approve the advertisement of Bid No. 157 – four acre parcel off of Spillway Road in Rankin County, with final approval of form by the District Attorney. Mr. Shannon Armstrong seconded the motion.

President Winstead asked for any further comments or questions from the board. None were offered.

The vote was as follows: For: Arledge, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: Arledge.
MOTION CARRIED BY MAJORITY.

Chairman Arledge then asked Mr. Sigman to present the next agenda item.

Mr. Sigman outlined the request for approval of correspondence to Mississippi Department of Transportation regarding the review of MOU and possible changes to the scope of the Water Taxi Project.

Mr. Sigman gave staff's recommendation to request a change of scope of the MOU to include the District's construction of a new area for the water fleet, moving it from the current area in the emergency spillway area. The scope would also include a new boat ramp, pier and parking lot area to service the water taxi.

Chairman Arledge made a motion on behalf of the Shoreline Committee to approve the request for MOU modification as presented. Mr. Billy Cook seconded the motion.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Chairman Arledge then presented the item regarding boathouse and pier policy.

Mr. Sigman reviewed the circumstances that lead to the development of the Boathouse and Pier Policy. Mr. Sigman noted that the Board had approved the Policy for a 60 day comment period in September of 2015. Mr. Sigman stated that within the committee's package were the comments received on the policy. Mr. Sigman stated the one comment that was considered reasonable was expanding the 25' limit to 32' within the littoral zone. Mr. Sigman noted the 25' limit was an arbitrary limit set by staff as a reasonable limit. Mr. Sigman stated that comments received noted the 25' limitation did not allow access for larger boats.

Chairman Arledge made a motion on behalf of the Shoreline Committee to approve the adoption of the Boathouse and Pier Policy with the 32' limit within the littoral zone as presented. Mr. Phillip Crosby seconded the motion. A copy of the Boathouse and Pier Policy is attached hereto as "EXHIBITS TO THE MINUTES".

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Pittman and Winstead. Abstained: None. Against: Mitchell.
MOTION CARRIED BY MAJORITY.

Chairman Arledge asked for the presentation of last Shoreline Committee item.

Mr. John Sigman explained that during the course of change of legal staff within the District questions arose on the content of the advertisement of Bid 158. Mr. Sigman stated that staff attorney Philip Huskey had reviewed the bid documents and recommended that the board rescind the advertisement, revise the documents and bid again with revised bid documents. Mr. Sigman noted that Mr. Huskey wished to clarify language as it applies to the State and District.

Chairman Arledge made a motion on behalf of the Shoreline Development Committee to approve the rescinding of the advertisement of Bid No. 158. Mr. Bruce Brackin seconded the motion.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

President Winstead then asked for the Parks Policy Committee agenda item.

Chairman Kenny Latham introduced the first Parks Policy item.

Mr. Craig Hunt outlined the bid process for construction bids for the Bathhouse Project at Timberlake Campground. Bids were opened on October 30th, 2015, a total of 5 bids were received. Cal-Mar Construction submitted the lowest base bid proposal in the amount of \$291,747.00. The District's architect has reviewed the bids received and recommends award of the base bid to Cal-Mar Construction in the amount of \$291,747.00. It was noted that the bids provided for two deductive alternates, but they will not be utilized, as the base bid amounts were within budget estimates.

Chairman Latham made a motion on behalf of Parks Policy Committee to approve the award of construction bids for the bathhouse at Timberlake Campgrounds as presented to Cal-Mar Construction in the amount of \$291,747.00. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked for the next agenda item presented.

Mr. Greg Burgess reviewed the bid process for construction bids for the Timberlake Campground pads. Mr. Burgess explained the project included parking pads, water and sewer service, roads and electrical service. Bids were opened on November 6, 2015, a total of six bids were received. Southern Rock, LLC submitted the lowest base bid in the amount of \$935,023.40 and the add alternates #1 - \$69,837.50 and alternate #2 - \$180,900.00. The District's engineer has reviewed the bids and recommends award of the Base Bid and Alternate #1 to Southern Rock, LLC for an award total of \$1,004,861.00.

Chairman Latham made a motion on behalf of Parks Policy Committee to approve the award of construction bids for the pad additions at Timberlake Campgrounds as presented to Southern Rock, LLC the amount of \$1,004,861.00 for base bid and alternate #1. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional comments or questions.

Mr. Arledge asked how many acres the pads would utilize. Mr. Burgess stated it would be approximately 4 acres.

Mr. Arledge asked the estimated time of construction. Mr. Burgess stated he estimates 6 months.

President Winstead asked for any additional comments or questions.

President Winstead asked staff for the loan and payback schedule. Mr. John Sigman explained the total construction loan amount was \$1.5M, which allowed for a \$100,000.00 contingency fund. The estimated payback for the full loan is five years. It was noted that Timberlake Campground's yearly income is \$1.2M, with approximately \$600,000 in expenses.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Chairman Latham asked for the next agenda item.

Mr. Greg Burgess reviewed the request to increase the "not to exceed" amount for the design engineer contract with Neel Schaffer for the Timberlake Campground Pad Project in the amount of \$8,416.35. Mr. Burgess noted the scope of work original envisioned for the project was expanded after the first bid for the project came in over budget. The engineer made modifications to the project documents and conducted a second bid. Mr. Burgess gave staff's recommendations to approve the increase of Design Engineering Contract in the amount of \$8,416.35, as the second bid provided an overall savings in cost of over \$300,000.00.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the increase to the design engineering contract with Neel Schaffer for the Timberlake Campground pad project as presented in the amount of \$8,416.34. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any additional comments or questions.

Mr. Shannon Armstrong asked with the original contract was for. Mr. Burgess responded approximately \$42,000.00 in 2014.

President Winstead asked for any additional comments or questions.

The vote was as follows: For: Arledge, Brackin, Castle, Carraway, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: Cook and Armstrong.
MOTION CARRIED BY MAJORITY.

Chairman Latham asked for the next item.

Mr. Greg Burgess reviewed the request to advertise for construction bids of the stormwater improvement project at Old Trace Park. Mr. Burgess outlined the grant with Mississippi Department of Environmental Quality that would fund this project at a 60/40 ratio. Mr. Burgess explained that he estimated the final design of the project at \$106,000.00.

Mr. Burgess explained this project would remove some concrete from the large parking medians in Old Trace Park and replace with landscape and provide a stormwater demo project. Mr. Burgess noted this work would not interfere with the events that are held within Old Trace and estimated that approximately four parking spaces would be lost.

The group discussed the areas of the park to be included in the project.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the advertisements for bids for the Old Trace Park Stormwater Improvement Project as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Chairman Latham asked for the last item presented.

Mr. Philip Huskey reviewed with the committee the basic agreement that had been developed to outline the rights and requirements of the Barnett Reservoir Foundation to the District in reference to the construction and operation of the Dog Park at Old Trace Park. Mr. Huskey noted the term would be for one year, so that modifications can be made as determined needed. Mr. Huskey stated that the insurance limits and requirements were to be finalized in the next days, so he recommended approval with final review by District attorney.

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee to approve the agreement with the Barnett Reservoir Foundation for the Dog Park at Old Trace Park, as presented, pending final review and approval by District attorney. Mr. Samuel Mitchell seconded the motion. A copy of the agreement is attached hereto as "EXHIBITS TO MINUTES".

President Winstead asked for any questions or comments.

Mr. John Pittman asked for the location of the proposed dog park.

Mrs. Debra Waggener with the dog park organization responded. Mrs. Waggener outlined the general location of the dog park within Old Trace Park and gave a brief overview of the park's operation.

Mr. Pittman noted the need to include Old Trace Park within the Blue Bird Trails that were proposed for Rankin County. Mr. Winstead noted the Audubon Society had proposed developing a Blue Bird Trail on the Rankin County side of the reservoir.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead asked for the monthly Audit items.

Chairman Cook then presented the per diem and travel for the month of October. He stated that he had reviewed the report and found it in order.

Chairman Cook made a motion that the board approve the per diem and travel expenses for October 2015 as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the Cash Balance Report for the month. Chairman Cook stated he had reviewed the report and found it to be in order.

Chairman Cook made a motion that the board approve the Cash Balance Report. Mr. Samuel Mitchell seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the Docket for the month. Chairman Cook stated that he had reviewed the expense docket and found it to be in order. He asked that the board take a minute to review and ask any questions of staff needed.

Chairman Cook made a motion that the board approve the Docket as presented. Mr. Shannon Armstrong seconded the motion.

President Winstead asked if there were any questions or comments. None were offered.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed the committee meeting minutes from October's Shoreline Development, Audit and Parks Policy Committee meetings. Rough drafts of November's Shoreline Development and Parks Policy Committee were also included.

Mr. John Sigman then gave his report as Executive Director. Mr. Sigman asked board members to review the newspaper article in their packages. Mr. Sigman noted that the police report for the month of October was included.

Mr. Sigman gave the current lake level at 297.68. The lake is full for the first time in almost four months.

Mr. Sigman noted the anticipated presentation of a request from Pelican Cove Restaurant for a pier expansion and the approval of plat and covenants for Lost Rabbit development.

Mr. Sigman invited all the members to join staff in a hot dog lunch provided by the Barnett Reservoir Foundation.

Mr. Kenny Latham noted the luncheon and tour put on by Sunset Marina at 43 in October. He stated the board members had enjoyed seeing the vast improvements at the facility and enjoyed a great lunch.

President Winstead then asked for any questions from anyone before the board entered Executive Session. None were offered.

President Winstead asked for a motion to enter Closed Session to determine the need for Executive Session.

Mr. Samuel Mitchell made a motion the board enter Closed Session to determine the need for Executive Session. Mr. Philip Crosby seconded the motion.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

President Winstead then noted the need for the board to enter Executive Session to discuss current leasing issues and asked the staff remain. President Winstead stated the second part of requested executive session would address personnel issues.

Mr. Billy Cook made a motion the board enter Executive Session to discuss to discuss leasing issues and that staff remain in the room. Mr. Kenny Latham seconded the motion.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Board enters Executive Session.

Mr. Billy Cook made a motion the board come out of Executive Session. Mr. Phillip Crosby seconded the motion.

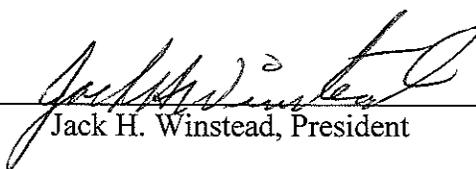
The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

Mr. Larry Castle made a motion that the PRVWSD Board of Directors express its support for the continued existence and operation of the PRVWSD Reservoir Police. Mr. Phillip Crosby seconded the motion.

The vote was as follows: For: Arledge, Armstrong, Brackin, Castle, Carraway, Cook, Crosby, Gorden, Latham, Mitchell, Pittman and Winstead. Abstained: None. Against: None.
MOTION CARRIED UNANIMOUSLY.

President Winstead noted the next board meeting would be on December 17th at the main office of the PRVWSD at 9:30 a.m., with Christmas Luncheon to follow immediately after.

There being no further business to come before the Board, the meeting was adjourned at 11:35 a.m.



Jack H. Winstead, President