

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, APRIL 21, 2016 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING CIRCLE, MADISON MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, April 21, 2016 at the District's main office located at 115 Madison Landing Circle, Ridgeland MS.

Members Present: Shannon Armstrong, Bruce Brackin, Doug Berry, Larry Castle, Billy Cook, Phillip Crosby, W. C. Gorden, Jennifer Hall, Kenny Latham, Samuel Mitchell, John Pittman, Tedrick Ratcliff and Jack Winstead

Members Absent: Ben Evans

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Perry Waggener, Philip Huskey, Philip Hollimon, Jane Berry, Pam Brooks, Jerry Bounds, Bobby Cleveland, Wayne Cockrell, Suzanne Cockrell, Terrill Dixon

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of March 17, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 17 March 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mrs. Jennifer Hall seconded the motion. The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the recognition of Wayne Cockrell's service.

Mr. John Sigman introduced Lieutenant Wayne Cockrell to the board. Mr. Sigman presented Lt Cockrell with a certification of appreciation from the State of Mississippi for 20 years service to the State.

President Winstead then asked for the presentation of the committee reports.

Chairman John Pittman presented the Shoreline Development Committee items.

Chairman Pittman stated the first agenda item regarded Real Estate Bid 158.

Mr. Sigman then reviewed the board's previous approval to advertise the revised District's Real Estate Bid 158 for approximately 214 acres off of Old Rice Road in Madison County. Mr. Sigman stated that rebid had not advertised and that the surrounding community had expressed concerns with the range of house sizes and minimum square footages recommended for the development. Mr. Sigman stated that the complainants suggested advance notification of surrounding communities, municipalities and agencies of any proposed developments in order to allow those impacted by the development input into the process. Mr. Sigman stated although it is not required that the District provide such notification, it should be considered in order to provide the continued growth and economic improvement desired by all parties.

Mr. Sigman advised that the Shoreline Development Committee recommended that the Board of Director's rescind the approval of advertisement of Real Estate Bid 158 – 214 acres off of Old Rice Road in Madison.

There was some discussion as to future real estate developments within the area. The group discussed breaking the developments into smaller 50-60 acre tracts.

Mr. Billy Cook made a motion to rescind the approval of advertisement of Real Estate Bid 158 for the 214 acre tract off of Old Rice Road in Madison County. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: Mitchell. **MOTION CARRIED BY MAJORITY.**

Chairman Pittman asked for the next agenda item.

Mr. Greg Burgess outlined the request for authorization for advertisement of bids for seven emergency generators. Mr. Burgess explained that the District had been purchasing several generators each year to provide emergency power sources to the water wells, sewage pumping stations, etc. This year's request for seven generators would provide generators to six water wells that currently do not have an emergency power source and replace the older generator in need of major repairs at the Control Tower. It was noted the tower's generator is of such an age that parts for repair have become hard to obtain, which lead to the decision to replace with a more efficient unit.

Mr. Billy Cook made a motion to approve the authorization of advertisement of bids for seven emergency generators as presented. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any further questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Pittman asked for the final agenda item to be presented.

Mr. Philip Huskey outlined the Mississippi Alcohol Beverage Commissions policy of hours of service within qualified resort areas. Mr. Huskey noted that thru discussions with ABC regarding the District's desire to limit the hours of operation and service of alcohol, it was determined that the Board must petition the MS ABC for limitations on the hours of service. A resolution for adoption by the PRVWSD has been developed which would limit the hours of operation from 10 a.m. to 1 a.m. Monday through Sunday on all District properties within the qualified resort area.

The resolution reads as follows:

WHEREAS, the Board of Directors (the "Board") of the Pearl River Valley Water Supply District (the "District"), acting for and on behalf of the District, hereby determines, resolves, adjudicates, and declares:

1. On or about September 23, 2014, the District held a referendum, pursuant to *Mississippi Code Annotated* §67-1-5(o)(iii) and 67-1-16 to qualify land owned by Pearl River Valley Water Supply District in any county in which Mississippi Highway 43 and Mississippi Highway 25 intersect as a Qualified Resort Area as defined by *Mississippi Code Annotated* §67-1-5(o)(iii).

2. On September 23, 2014, the aforementioned referendum passed after a majority of the qualified electors within the Pearl River Valley Water Supply District voted for the establishment of the Qualified Resort Area pursuant to *Mississippi Code Annotated* §§67-1-5(o) and 67-1-16(1)(c).

3. The District finds that it is in the District's best interest to establish hours of operation for the sale of alcohol within the aforementioned Qualified Resort Area in the interest of public health and welfare of the District's leaseholders and the public in general.

4. The District, having brought the matter forth for discussion, finds and declares that it is in the District's and the public's best interest to establish the following hours of sale for alcoholic beverages within the Qualified Resort Area: 10:00 a.m. to 1:00 a.m., Monday through Sunday.

5. Pursuant to the *Mississippi Administrative Code*, §35-II-2.04 Qualified Resort Areas are exempt from the laws requiring the sale of alcoholic beverages from 10:00 a.m. to midnight, but the governing body of the Qualified Resort Area may petition the Department of Revenue and Alcohol Beverage Control to designate the hours of sale of alcoholic beverages for certain on-premises permittees or clubs. *See Miss. Admin. Code* §35-II-2.04. Upon receipt of the governing body's petition the Department of Revenue shall consider same and set whatever hours of sale for alcoholic beverages it deems appropriate for the Qualified Resort Area. *Id.*

6. The Pearl River Valley Water Supply District's Board of Directors, on behalf of the District, does hereby find and adjudicate that the restriction of sale of alcoholic beverages to the hours of 10:00 a.m. to 1:00 a.m. Monday through Sunday is in the best interest of the District, its leaseholders, and the public interest. The Board, on behalf of the District, hereby requests permission from the Mississippi Department of Revenue to set the hours of sale of alcoholic beverages within the Qualified Resort Area within the Pearl River Valley Water Supply District to be 10:00 a.m. to 1:00 a.m. Monday through Sunday.

7. The District is hereby authorized under the provisions of the *Mississippi Code Annotated* §51-9-121, as amended, to adopt said resolution and finds that said resolution shall be so adopted.

It was noted that this request would apply only to the new Resort Area Status for the District's property in Rankin County.

The group discussed the resort area for Madison and Rankin County and the leases within those areas.

Mr. John Pittman made the motion to adopt the resolution of the Board of Directors of the Pearl River Valley Water Supply District Regarding Hours of Sale for Alcohol Within the Qualified Resort Area. Mr. Samuel Mitchell seconded the motion. AN EXECUTED COPY OF THE RESOLUTION IS ATTACHED HERETO AS EXHIBITS TO THESE MINUTES.

President Winstead asked for any further questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Gorden, Hall, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: Cook. **MOTION CARRIED BY MAJORITY.**

President Winstead asked for the Parks Policy Committee items.

Parks Policy Committee Chairman Kenny Latham then presented his committee's items.

Chairman Latham asked Greg Burgess to present the first item.

Mr. Greg Burgess outlined the re-bid process for the proposed upgrades to Goshen Springs boat ramp pier. This project would complete the replacement of all wood piers with floating aluminum piers at Goshen Springs. Mr. Burgess noted seven bids were received for this bid package. The bids received were in line with budget estimates. Mr. Burgess gave staff's recommendation to award the contract to the low bidder, CMI/Gatordock, at the bid price of

\$64,650.00. Mr. Burgess also noted that the previous pier replacements at Goshen Springs were from the same manufacturer, which should provide continuity in use and wear.

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee to accept the bid and award contract to CMI/Gatordock for \$64,650 on the boat ramp pier upgrades project at Goshen Springs. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the Audit Committee items.

Chairman Cook then presented the proposal for services for Robert Cleveland. Chairman Cook stated the committee had reviewed the proposal and approved it with final review to form by attorney.

Mr. Samuel Mitchell made a motion to acceptance the proposal for service for Robert Cleveland, with final review to form by staff attorney. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook presented the Per Diem and Travel report for March 2016 and stated that the committee had reviewed and had found it in order.

Mr. John Pittman made a motion to approve the Per Diem and Travel report for March 2016 as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the cash balance report. He stated that the committee had reviewed the report and did find it in order.

Chairman Cook made a motion on behalf of the Audit Committee to approve the Cash Balance Report as presented. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Cook then presented the April 2016 Docket. Chairman Cook noted the committee had reviewed the docket and found it in order. He asked staff to respond to any questions. None were offered.

Chairman Cook made a motion on behalf of the Audit Committee to approve the April 2016 Docket as presented. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed the drafts of April's Shoreline Development, Executive committee and Parks Policy meetings minutes.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 297.71.

Mr. Sigman noted Chief Waggener's police report included in the board information package.

Mr. Sigman also noted that no bids were received for Real Estate Bid No. 147 – 4 acre parcel off of Spillway Road in Rankin County.

The board discussed the process of advertising for development of leased property.

Mr. Sigman stated that the next board meeting would be on May 19th at the Timberlake Campground facility. The meeting would include a tour of the campgrounds construction of new pads and bathhouse, a boat tour of the lower lake at the dam and a lunch would be provided.

Mr. Sigman reminded the board that following the meeting a reception for three long time employees' retirement would be held. The honorees are Mr. David Stodghill retiring after 31 years service, Mr. Billy Lester retiring after 25 years service and Mr. Tommy Jackson with 11 years of service.

President Winstead then asked for a motion to enter Closed Session to discuss the need for Executive Session.

Mr. Phillip Crosby made the motion to enter Closes Session. Mr. Billy Cook seconded the motion.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for Executive Session to discuss personnel matters.

Mrs. Jennifer Hall made the motion to enter Executive Session to discuss personnel matters, with Philip Huskey, Susan McMullan and Cindy Ford to remain. Mr. Larry Castle seconded the motion.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Action taken in Executive Session:

Mr. John Pittman made a motion to approve the salary range for the District's Executive Director as suggested by Mississippi State Personnel Board. Mr. Phillip Crosby seconded the motion.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Kenny Latham made a motion to exit Closed Session. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bruce Brackin then made the motion to adjourn the meeting and Mr. Phillip Crosby seconded.

The vote was as follows: For: Armstrong, Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

There being no further business to come before the Board, the meeting was adjourned at 10:10 a.m.



Jack H. Winstead, President