

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, JUNE 16, 2016 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING, RIDGELAND MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, June 16, 2016 at the District's main office located at 115 Madison Landing, Ridgeland MS.

Members Present: Shannon Armstrong, Bruce Brackin, Larry Castle, Billy Cook, Phillip Crosby, Jennifer Hall, Kenny Latham, John Pittman, Tedrick Ratcliff and Jack Winstead

Members Absent: Doug Berry, Ben Evans, W. C. Gorden, and Samuel Mitchell

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Philip Huskey, Philip Hollimon, Jane Berry, Pam Brooks, Jerry Bounds, Bobby Cleveland, Terrill Dixon, Lee Sanders, Mark Beyea, Linda Horton, Bill Morris

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of May 19, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 19 May 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mrs. Jennifer Hall seconded the motion. The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the commissioning of the police officer candidate.

Mr. Philip Huskey presented Robert Lee Sanders as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. Sanders has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Billy Cook, seconded by Mr. Larry Castle, that Mr. Sanders be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the presentation of the committee reports.

President Winstead noted the chairman of the Budget & Finance Committee was absent and ask John Sigman to review the discussion item.

Mr. John Sigman reviewed with the members of the Budget & Finance Committee the list of needed infrastructure improvements compiled by staff. Mr. Sigman noted that staff had not presented the listing with a priority schedule, only a basic need of improvements. Mr. Sigman

stated that the list comprised mainly of boat ramp facilities and parks, as those areas are generally the most need of repair and improvements.

Mr. Sigman noted that funding for these envisioned projects would come primarily from District's operating funds, but staff would continue to seek out grant funds and other funding sources.

Mr. Sigman stated that no action by the board was requested at this time on the information presented, but that the information was given to provide the board information on the status of infrastructural repairs and upgrades in consideration.

President Winstead asked for Shoreline items presented.

Chairman John Pittman presented the Shoreline Development Committee items to be considered for action. Chairman Pittman noted that the Shoreline Committee had failed to make a quorum and that the items were discussed by the committee but no action was taken.

Mr. Jerry Bounds then reviewed the request to approve plat revisions to Lots 40, 41, 42, 43, 44 and 45 of the Gardens of Windward Bluff. Mr. Bounds noted the lots had been purchased and the owner wished to combine the 6 lots to form 4 larger lots for development. Mr. Bounds stated the change in lots sizes or quantity would not change the amount of fees to the PRVWSD. This change was requested to make the lots more marketable parcels to allow for larger homes as they are waterfront.

Mrs. Jennifer Hall made a motion to approve the plat revisions to Lots 40, 41, 42, 43, 44 and 45 of the Gardens of Windward Bluff as presented. Mr. Shannon Armstrong seconded the motion. A copy of the revised plat shall be attached hereto as "Exhibits to the Minutes".

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman asked for the next agenda item presented.

Mr. Greg Burgess reviewed the revised MOU with MS Department of Transportation.

Mr. Burgess outlined the previous MOU had been revised in scope to repurpose funding of "Access Improvements" to the reservoir. This repurposed scope of MOU allows for the improved access to the reservoir by way of expansion, repair and/or paving of the existing facilities at Goshen Springs Boat Ramp, Rankin Ramp, Rankin Below Spillway parking lot, and Brown's Landing parking lot; construction of a public ramp and parking lot on the South side of Highway 43 (Goshen Springs Addition); and milling and overlaying of the upper road along the dam on Spillway Road.

Mr. Burgess noted that the grant funds available at 100% totaled \$647,593.00. It was noted that all of the projects included in the scope could not be completed for this amount, but would be prioritized by staff for best use.

Mr. Burgess stated MS Department of Transportation requests the PRVWSD Board approve the revised MOU as presented.

Mr. Billy Cook made a motion to approve the MS Department of Transportation's MOU revision to the project scope to repurpose funding of Access Improvements to the Barnett Reservoir by way of expansion, repair and/or paving of the existing facilities at Goshen Springs Boat Ramp, Rankin Ramp, Rankin Below Spillway parking lot, and Brown's Landing parking lot; construction of a public ramp and parking lot on the South side of Highway 43 (Goshen Springs Addition); and milling and overlaying of the upper road along the dam on Spillway Road. Mrs.

Jennifer Hall seconded the motion. A copy of the MDOT MOU with revised scope for access improvements is attached hereto as "Exhibits to the Minutes".

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman asked for the next item presented.

Mr. Greg Burgess then outlined the proposal for Littoral Survey for 2017 by the MS Department of Wildlife, Fisheries and Parks. Mr. Burgess noted that MWDFP had performed the survey in 2016 and had provided an excellent product and staff was pleased with results.

Mr. Burgess stated staff's recommendation to approve the proposal in the amount of \$8,670.00.

Mr. John Pittman made the motion to approve the proposal from MS Department of Wildlife Fisheries and Parks for Littoral Survey for 2017 as presented, pending guidance from the State Attorney General regarding HB2362. Mr. Billy Cook seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: Castle. Against: None. MOTION CARRIED BY MAJORITY.

Chairman Pittman asked Mr. Sigman to present the next item.

Mr. John Sigman then discussed the resolution of West Rankin Utility Authority to terminate their agreement with the City of Jackson.

Mr. Sigman reviewed a brief history of the City of Jackson's consent decree issued by the Environmental Protection Agency and West Rankin Utility Authorities contract agreement.

Mr. Sigman stated it was WRUA's intention to build their own treatment facility to provide more cost savings and provide better sewer treatment services for their member communities.

Mr. Sigman stated that a copy of the WRUA resolution "Agreed Schedule for Termination of Agreement with City of Jackson and Commencement of Design and Beginning of Construction of West Rankin Utility Authority's New Publicly Owned Treatment Works" is provided for the board member's review.

Mr. Sigman noted that he serves as the PRVWSD representative on the board of the WRUA, and has a vote weight based upon the flow rate of the PRVWSD into WRUA which is approximately 5%. Mr. Sigman stated the WRUA board voted Monday, June 13, 2016, to approve the resolution as presented in the package information provided to board members. Mr. Sigman noted he abstained from that vote, as he had not yet presented the PRVWSD Board of Directors the resolution for consideration. Mr. Sigman stated that the PRVWSD consists of five counties, one of which is Hinds County and our mission is to serve as water source for the City of Jackson. Mr. Sigman stated he wished to present the full Board of PRVWSD the resolution for consideration and discussion, even though the WRUA board had already approved same.

Mr. Kenny Latham asked the impact of WRUA terminating agreement with Jackson. Mr. Sigman stated that current estimates for Jackson to comply with EPA decree are over \$400,000,000. The current estimate for WRUA construction of its facility is \$300,000,000. The WRUA facility would have control of the facility and therefore, be able to control quality of service, standards and compliance. WRUA also expects members cost for flow rate to lower.

Mr. John Pittman asked the financial obligation of PRVWSD to WRU. Mr. Sigman stated that the PRVWSD would pay a share of flow rate in either scenario. The payment rate is based upon the flow rate by gallons into WRUA, be it to the Jackson treatment facility or to a WRUA treatment facility. PRVWSD current rate is approximate 5% of total WRUA flow.

President Winstead again noted that the WRUA board had already approved the resolution as presented, but that he would like the District's record to reflect the boards' consideration of the WRUA resolution and its support or lack thereof.

Mr. Billy Cook then made a motion to support the WRUA in its decision to approve the resolution "Agreed Schedule for Termination of Agreement with City of Jackson and Commencement of Design and Beginning of Construction of West Rankin Utility Authority's New Publicly Owned Treatment Works" as presented. Mr. Shannon Armstrong seconded the motion. A copy of the resolution is attached hereto as "Exhibits to the Minutes".

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then welcomed Mr. Kenny Latham back after his recent illness and asked for Parks Policy Committee items presented.

Chairman Latham thanked all for the kindness and concern shown during his illness.

Chairman Latham asked Mr. Burgess to present the first item.

Mr. Burgess outlined the project currently under construction at Timberlake Campgrounds. Mr. Burgess noted that the project is on schedule to conclude early July. He explained the status of the roads condition within the project scope. Mr. Burgess stated that staff has worked with the project engineer to determine the best option for addressing the soft soil condition that is impairing the road work included within this contract. Mr. Burgess noted that the approved construction loan amount for this project is for \$1.5M and that with the inclusion of this proposed change order, the total funds used on the loan amount would be \$1.32M. Mr. Burgess gave staff's recommendation to approve the change order for soil stabilization as outlined in the amount of \$68,515.00 to Southern Rock, LLC. Mr. Burgess stated that staff would continue to work with project engineer and contractor to reduce the final cost of the soil stabilization.

Mr. Billy Cook asked if there would have been a significant cost difference if the soil stabilization work would have been included within scope of work. Mr. Burgess stated that based on similar projects and engineers research, the change order pricing was very competitive and considered fair pricing.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve Change Order No. 2 for Timberlake Campground Expansion project for soil stabilization as outlined in the amount of \$68,515.00 to Southern Rock, LLC. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked for Mr. Burgess to present his other agenda item at this time.

Mr. Greg Burgess reviewed the request for engineering services for design and improvements to Timberlake Campground and Lakeshore Park areas. Mr. Burgess noted that in the previous Budget & Finance discussion Mr. Sigman had reviewed the infrastructure

improvements needed to these areas, as they are two of the most used areas and have significant impact on the community.

Mr. Burgess stated that Neel-Schaffer is the District's pre-selected general engineer for such work. Neel-Schaffer had developed a proposal for engineering services based on staff's outline of projects. Mr. Burgess outlined the scope of services and work proposed provided within five projects. Project 1 would include Timberlake Campground street lighting improvements. Project 2 would include Timberlake Campground street resurfacing. Project 3 is a walking trail within Lakeshore Park. Project 4 includes creation of an intersection and new entrance on Northshore Parkway at the Reservoir YMCA. Project 5 includes a floating dock installation at Timberlake Campground. Mr. Burgess stated that staff anticipated the projects would be grouped into 3 bid packages of similar work to get the best pricing from contractors.

Mr. Burgess stated that Neel-Schaffer has proposed design work and engineering services for the Timberlake/Lakeshore Area Improvements as listed in an amount not to exceed \$106,400.00. Mr. Burgess estimated that the total project cost for construction of the improvements to be \$850,000.

Chairman Latham made a motion on behalf of Parks Policy Committee to approve Neel-Schaffer's proposal for engineering services for design and improvements to Timberlake Campground and Lakeshore Park areas as presented in an amount not to exceed \$106,400.00. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked Mr. Craig Hunt to present his item.

Mr. Craig Hunt presented the information for a MS Department of Environmental Quality grant for \$15,000 to provide solar powered recyclable trash compactors for the District's parks. Mr. Hunt explained that Jeannine May of Keep the Reservoir Beautiful had applied for the grant for the District's parks thru the Local Government Solid Waste Assistance Program. MDEQ has award a 100% funding grant of \$15,000 to the PRVWSD to purchase three solar powered recycling trash compactors to be located within Timberlake Campground, Turtle Point Nature Area and Rankin Landing boat ramp. Mr. Hunt gave staff's recommendation for the approval of the grant agreement, pending final contract form as approved by District's legal counsel.

Chairman Latham made a motion on behalf of Parks Policy Committee to approve the grant agreement with MS Department of Environmental Quality for \$15,000 for three solar powered recyclable trash compactors for the District's parks, as presented, pending review by the District's counsel. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the Audit Committee items presented.

Chairman Cook reviewed staff's request for approval of travel for three staff members and three board members to the Lower Pearl River Conference to be held on June 21, in Slidell Louisiana. The conference will discuss the "March 2016 Flood" and the impact of the PRVWSD on the lower river.

Chairman Cook made a motion on behalf of the Audit Committee to approve the travel request for three staff members and three board members to attend the Lower Pearl River Conference to be held on June 21, in Slidell Louisiana. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook presented the Per Diem and Travel report for May 2016 and stated that the committee had reviewed and had found it in order.

Chairman Cook made a motion on behalf of Audit Committee to approve the Per Diem and Travel report for May 2016 as presented. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the cash balance report. He stated that the committee had reviewed the report and did find it in order.

Chairman Cook made a motion on behalf of Audit Committee to approve the Cash Balance Report as presented. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the June 2016 Docket. Chairman Cook noted that this represented the end of FY2016 and it was extensive. He noted had reviewed the docket and found it in order. He asked staff to respond to any questions.

Mr. Ratcliff inquired into construction project payments included.

Chairman Cook made a motion on behalf of Audit Committee to approve the June 2016 Docket as presented. Mr. Shannon Armstrong seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the proposed budget for FY2018.

Ms. Susan McMullan reviewed the budget outlined provided. Ms. McMullan noted the request would be same as previous years and she would present the board the full scope of FY2018 budget at the next month's meeting. This document would encompass all aspects of agency spending in detail.

Ms. McMullan noted she would ask for approval for the full FY2018 budget at presentation in July.

President Winstead noted that the Governor had reappointed him to serve on Department of Environmental Quality's board and that he would continue to serve as DEQ's representative on the PRVWSD board.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed May Shoreline Development, Audit and Parks Policy meeting minutes and drafts of June's Budget & Finance, Parks Policy, and Audit meeting minutes.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 297.64.

Mr. Sigman noted the police report and the delinquent lease collection report were included in the board information package.

Mr. Sigman noted the District would await instruction and guidance in reference to Senate Bill 2362.

President Winstead then asked for a motion to enter closed session.

Mr. Billy Cook made a motion the board enter closed session to discuss the need for Executive Session. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Mr. John Sigman requested Executive Session to discuss personnel issue regarding personnel matters, litigation update and forfeiture of property status. Mr. Sigman asked that staff and board members remain.

Mr. Kenny Latham made the motion to enter Executive Session to discuss personnel issues, litigation update and forfeiture of property status. Mr. John Pittman seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

ACTION TAKEN IN EXECUTIVE SESSION:

Mrs. Jennifer Hall made a motion to approve advertisement for electrical contractor services for the District and to approve the continued employment of the existing electrical contractor on an emergency basis upon the boards finding that:

An emergency exists for the procurement of master electrician services related to facilities operation and maintenance on all properties within the District, including the maintenance and repair of all electrical, air conditioning, cooling, heating, lighting, and hydraulic components inside the District on a twenty-four (24) hour a day, seven (7) days a week basis. The services of a master electrician's services are required by the District for troubleshooting, repair, and maintenance of the hydraulic flood control gates, automatic controls, supervisory control and data acquisition components, generators, etc. at the Ross Barnett Reservoir Control Tower, its spillway, and along the Ross Barnett Reservoir Dam. Furthermore, master electrician services are needed on an emergency basis to troubleshoot, maintain and repair sewer pumps, motors, pressure, mercury floats, cables, control boards and more than sixty (60) sewer pump control stations and treatment units within five (5) counties of the Ross Barnett Reservoir District, including components at ten (10) water well sites and seven (7) water storage tanks within the Madison and Rankin Counties within the District. Furthermore, emergency master electrician services are required to troubleshoot, repair and maintain lights on the navigational waters of the Ross Barnett Reservoir as well as maintaining heating and cooling systems at the District's main office, Reservoir Control Tower,

Reservoir Police, and the Reservoir Maintenance Facility, as well as the campground manager offices and residences.

The District, through its Executive Director has made a finding that the scope of these personal services is necessary while the District advertises for requests for proposal for master electrician services and presents its qualifying bids to Mississippi Personal Services Contract Review Board for its approval. However, the current contract for master electrician services expires on or about July 22, 2016, and the District cannot be without these services while awaiting the Personal Services Contract Review Board's approval of master electrician services.

THEREFORE, the Board finds an emergency procurement is required to acquire master electrician services for the time period in which the PRVWSD receives requests for proposals for master electrician services and presents a successful and qualified bid for approval to the Mississippi Personal Services Contract Review Board for an emergency period not to exceed one (1) year. The Board further finds that the emergency procurement shall be awarded to the holder of the current contract, until such time as the emergency has expired or the District receives approval for master electrician services from the Mississippi Personal Services Contract Review Board, for a period not to exceed one year.

Mr. Billy Cook seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead left the Executive Session at this time.

ACTION TAKEN IN EXECUTIVE SESSION:

Mr. Billy Cook made the motion to authorize the District's legal counsel to accept revised settlement terms in current litigation. Mr. Shannon Armstrong seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, and Ratcliff. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead re-entered Executive Session.

Mr. Phillip Crosby made a motion to exit Executive Session. Mr. Billy Cook seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Mr. Phillip Crosby made a motion to adjourn. Mr. Kenny Latham seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Castle, Cook, Crosby, Hall, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

There being no further business to come before the Board, the meeting was adjourned at 10:55 a.m.



Jack H. Winstead, President