

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, JULY 21, 2016 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING, RIDGELAND MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, July 21, 2016 at the District's main office located at 115 Madison Landing, Ridgeland MS.

Members Present: Bruce Brackin, Doug Berry, Larry Castle, Billy Cook, Phillip Crosby, Ben Evans, Jennifer Hall, W. C. Gorden, Kenny Latham, John Pittman, Tedrick Ratcliff and Jack Winstead

Members Absent: Shannon Armstrong, and Samuel Mitchell

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Philip Huskey, Philip Hollimon, Jane Berry, Pam Brooks, Jerry Bounds, Perry Waggener, Bobby Cleveland, Linda Horton, Dennis Hicks, Slayton Duncan, Chase Foster, Ralph Clark and Jeremy Bonds

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of June 16, 2016 and Special Board Meeting of June 28, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 16 June 2016, a motion was made by Mrs. Jennifer Hall for the minutes to be approved. Mr. Kenny Latham seconded the motion. The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Upon review of the minutes of a special meeting of the Board of Directors held 28 June 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mr. Bruce Brackin seconded the motion. The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the commissioning of the police officer candidates.

Mr. Philip Huskey presented Slayton Duncan as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. Duncan has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Billy Cook, seconded by Mr. Larry Castle, that Mr. Duncan be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Philip Huskey presented Chase Foster as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. Foster has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Billy Cook, seconded by Mr. Larry Castle, that Mr. Foster be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for Shoreline items presented.

Chairman John Pittman presented the Shoreline Development Committee items to be considered for action.

Mr. John Sigman reviewed the recent retirement of the appraiser used by the District for real estate appraisals. Mr. Sigman stated staff had requested proposals for real estate appraisal services from the local appraisal community and four submissions were received. Mr. Sigman reviewed the submissions and gave staffs' recommendation to accept two appraisers' proposals for service: Mr. Robert R. Nunley and Mrs. Jean McCarty. Mr. Sigman noted that one appraiser worked out of the Rankin County area and the other out of Madison County. Mr. Sigman stated staff's desire to have the option of selection between the two providers in order to meet timelines and cost effectiveness. The proposals rates given are for a two year period.

Mr. John Pittman made a motion on behalf of the Shoreline Development Committee to approve the acceptance of two (2) proposals for real estate appraisal services: Robert R. Nunley and Jean McCarty. Mr. Ben Evans seconded the motion. A copy of Nunley and McCarty proposals shall be attached hereto as "Exhibits to the Minutes".

President Winstead asked for any questions or comments.

The board members discussed the benefit of having two appraisers selected to allow for staff to assign appraisals based on appraisers schedule and pricing.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman asked for the next agenda item presented.

Mr. Greg Burgess outlined the seawall repair project at Sunrise and Paradise Pointe subdivisions under the litigation settlement. Mr. Burgess noted that Phase 1 of the repair project was in its final stage of completion. Mr. Burgess reviewed the change order requested for the project which reduced the contract amount by \$35,336.16 and would add 44 days to the total contract time. This change order would allow the close-out the project and balance the project expenditures.

Mr. Burgess gave his recommendation to approve the Project Closeout and Final Change Order for Wilco, Inc. which would reduce the contract price by \$35,336.16 and the addition of 44

days to contract time, upon the final review and approval of project engineer. Mr. Burgess noted his desire to inspect final project activities.

Mr. Ben Evans made a motion to approve the Project Closeout and Final Change Order for Wilco, Inc. which would reduce the contract price by \$35,336.16 and the addition of 44 days to contract time, upon the final review and approval of project engineer. Mr. Bruce Brackin seconded the motion.

President Winstead asked for any questions or comments.

Mr. Tedrick Ratcliff asked about the repair of grass at the entry point for construction between the two subdivisions. Mr. Burgess stated that the work to repair the grass had begun and the engineers' final approval would include a review of site conditions.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then asked for Parks Policy Committee items presented.

Chairman Latham asked Mr. Craig Hunt to present the first item.

Mr. Hunt outlined the request to accept the District's selected architect's proposal for design of three ADA comfort stations, which would be located at Coal Bluff Campground, Old Trace Park and Lakeshore Park.

Mr. Hunt reviewed the schematic design of the facilities and the estimated cost of construction provided by the architect.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the contract with Joseph Orr, Architect, for the design of three ADA compliant comfort stations for Coal Bluff Boat Ramp, Old Trace Park and Lakeshore Park. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any questions or comments. None were offered.

President Winstead noted that this item was one of the infrastructure wish list projects that staff had determined was a priority.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked for Mr. Hunt to present his other agenda item at this time.

Mr. Craig Hunt presented the request for approval to request bids for three new kayak launches to be located at Pelahatchie Shore Park, Brown's Landing and Ratliff Ferry. The launches would be purchased and installed by the District. Mr. Hunt noted the previous kayak launch purchased for Turtle Creek was approximately \$20,000. The continued popularity of the sport and growth rate of kayakers in the area have highlighted the need for additional facilities.

Chairman Latham made a motion on behalf of Parks Policy Committee to the request for bids for three kayak launches to be located at Pelahatchie Shore Park, Brown's Landing and Ratliff Ferry. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any questions or comments.

Mrs. Hall commended staff for moving forward with a positive recreational improvement that answers a public need and want.

Mr. Larry Castle noted that MDWF&P has found the need to monitor the activity of use for this type of facility in order to provide data on grants, etc. and asked staff to keep that in mind.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked Ms. Susan McMullan to present her item regarding FY2018 budget.

Mrs. McMullan outlined the requirements of submission to the legislative budget committee. She noted that her request for FY2018 was the same amounts in both category and total amounts as had been submitted in previous years. Mrs. McMullan asked for the approval of the FY2018 Budget as presented and authorization to submit the budget to the Legislative Budget Committee.

The board members discussed the submission dates and requirements.

Mrs. Jennifer Hall made a motion to approval of the FY2018 Budget as presented and authorize submission of the budget to the Legislative Budget Committee. Mr. Billy Cook seconded the motion. A copy of the FY2018 budget submission is attached hereto as EXHIBITS TO THESE MINUTES.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the Audit items presented.

Chairman Cook noted that the Audit Committee had not met this month.

Chairman Cook presented the Per Diem and Travel report for June 2016 and stated that he had reviewed and had found it in order.

Chairman Cook made a motion to approve the Per Diem and Travel report for June 2016 as presented. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the cash balance report. He stated that he had reviewed the report and did find it in order.

Chairman Cook made a motion to approve the Cash Balance Report as presented. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the July 2016 Docket. He noted had reviewed the docket and found it in order. He asked staff to respond to any questions.

Chairman Cook made a motion to approve the July 2016 Docket as presented. Mr. Phillip Crosby seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked Mrs. McMullan to present the discussion of depositories.

Mrs. McMullan outlined the boards approval of Trustmark National Bank's proposal to provide depository services in 2014 for a three year period. Mrs. McMullan noted that that contract was approved with an option of two (2) one-year extensions. The original three year timeline for the contract will expire in 2017 and Mrs. McMullan seeks instruction on if it is the boards desire to accept the extension or request she solicit proposal for depositories. Mrs. McMullan noted that the process of soliciting proposals was lengthy and would take months to prepare and evaluate. She also noted that with the services required of a depository by the District, it would limit the amount of institutions that would be able to qualify.

The board members discussed the rates.

Mr. Ralph Clark and Jeremy Bonds of Trustmark National Bank addressed the board and discussed the rates and services currently provided by Trustmark for the District.

The members discussed the Districts implementation of the "Lock Box" program with Mr. Clark and Mr. Bonds.

Mrs. McMullan stated that with the ample availability of locations of Trustmark Bank it was easier for staff and herself to make deposits as needed in all areas of the District.

Mr. Ratcliff inquired on the ability of staff to negotiate rates within the existing contract.

Mr. Ralph Clark stated that Trustmark was willing to negotiate interest rates within the existing contract.

President Winstead asked if the decision was needed immediately. Mrs. McMullan stated it could wait a month.

Mr. Billy Cook made a motion to approve the extension of current depository with Trustmark National Bank for two years and the approval of the implementation of the LockBox program within that depository contract. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed June's Parks Policy, and Shoreline Development committee minutes and drafts of July's Parks Policy and Shoreline Development committee meeting minutes.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 297.45, with a minimum discharge from the gates.

Mr. Sigman noted the police report was included in the board information package.

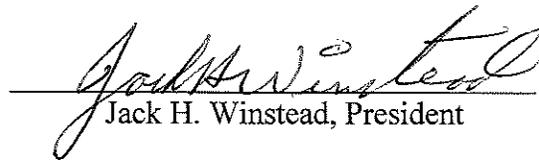
Mr. Sigman noted the upcoming Wildlife Extravaganza on August 5, 6, & 7.

President Winstead noted how proud he was of the Independence Celebration at The REZ that had taken place on July 2nd. Mr. Winstead stated that it was a wonderful event that hosted thousands of people at the parks. Mr. Winstead commended staff on the fine work given to put on the event.

Mr. Tedrick Ratcliff made a motion to adjourn. Mr. Billy Cook seconded the motion.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

There being no further business to come before the Board, the meeting was adjourned at 10:21 a.m.



Jack H. Winstead, President