

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, MAY 19, 2016 AT 9:30 A.M. AT THE
DISTRICT'S TIMBERLAKE CAMPGROUND OFFICE AT
NORTHSHORE CAUSEWAY, BRANDON MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, May 19, 2016 at the District's Timberlake Campgrounds located on Northshore Causeway, Brandon MS.

Members Present: Bruce Brackin, Doug Berry, Larry Castle, Billy Cook, Phillip Crosby, Ben Evans, W. C. Gorden, Jennifer Hall, Samuel Mitchell, John Pittman, Tedrick Ratcliff and Jack Winstead

Members Absent: Shannon Armstrong, Kenny Latham,

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Perry Waggener, Philip Huskey, Philip Hollimon, Jane Berry, Pam Brooks, Jerry Bounds, Bobby Cleveland, Fred Coats, Ashton Thornton, Mary Ray, Linda Horton, Paul Morris, Nicki Johnson

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for the staff of Timberlake Campgrounds to be introduced. Mr. Craig Hunt introduced Fred Coats, Ashton Thornton, and Mary Ray as campground personnel that were present. Mr. Coats noted that there were additional staff not currently in the meeting.

President Winstead asked for review of the minutes of April 21, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 21 April 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mr. Philip Crosby seconded the motion. The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead then asked for the commissioning of the police officer candidates.

Mr. Philip Huskey presented Emmitt Paul Morris as an Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. Morris has completed the educational training requirements of a course of study, prescribed and conducted by the Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Billy Cook, seconded by W. C. Gorden, that Mr. Morris be so commissioned as an Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Philip Huskey presented Nicki Carl Johnson as a Reserve Officer of the Reservoir Police. Based on information presented, the Board made a finding that Mr. Johnson has completed the educational training requirements of a course of study, prescribed and conducted by the

Mississippi Law Enforcement Officers' Training Academy, is of good moral character and has not been convicted of any crime involving moral turpitude, and that he is qualified to be commissioned as a Police Reserve Officer of the Pearl River Valley Water Supply District pursuant to "Pearl River Valley Water Supply District Security Act of 1978" upon taking the Oath of Office. Upon recommendation of the Police Chief and General Manager, a motion was made by Billy Cook, seconded by Samuel Mitchell, that Mr. Johnson be so commissioned as a Reserve Officer of the District and that his commission with the Oath endorsed upon it shall be entered in "Exhibit to Minutes" file, thereby becoming a part of these minutes.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then recognized Mr. Larry Castle.

Mr. Castle noted that this week is Law Enforcement Appreciation Week and thanked the PRVWSD officers for their continued dedication and sacrifice to the community which they have given and continue to give.

President Winstead then asked for the presentation of the committee reports.

Chairman John Pittman presented the Shoreline Development Committee items.

Mr. Sigman outlined the circumstances which the PRVWSD was awarded Lot 22 of Lost Rabbit as part of a default judgment. Mr. Sigman noted that the subdivision was seeing increased activity and some interest in the lot had been put forward. Staff had the property appraised and asks for approval to market the property with the District's approved real estate agent for the minimum appraised price of \$15,000 and the current annual lease fee of \$790. The property would be listed for a 60 day period to accept bids.

Mr. Ben Evans made a motion to approve staff's request to offer Lot 22 Lost Rabbit Phase 1 for sale at the minimum bid price of appraised value of \$15,000 and at the current lease rate of \$790. Mr. Larry Castle seconded the motion.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman then asked for the four items regarding regulation changes to be presented and voted on as one.

Mr. Jerry Bounds outlined the request for final adoption of the regulation items presented to the board in March. It was noted that there had been no comments received during the comment period.

Final Adoption of 2015 International Building Code®, the 2015 International Residential Building Code®, the 2015 International Plumbing Code®, the 2015 International Property Maintenance Code®, the 2015 International Mechanical Code®, the NFP 70, the 2015 International Energy Conservation Code®, the 2015 International Swimming Pool & Spa Code®, the 2015 International Fuel & Gas Codes®, and the 2014 National Electrical Code® (the "Codes") as regulations of the District. (as amended).

Final Adoption of 2015 International Residential Code, with the exception of section p2904 of Chapter 29, Dwelling Unit Fire Sprinkler System as it relates to single family dwellings (as amended).

Final Approval of change to District Regulation Part 206, Chapter 1 Property Maintenance Regulation to reflect adoption of revised Code.

Final Approval of change to District Regulation Part 205, Chapter 1, Rule 1.1 pertaining to Electrical and Standard Codes/Construction and Occupancy Permits/Use of Architects and Engineers.

Mr. Ben Evans made a motion to approve final adoption the code changes and regulation changes as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the Parks Policy Committee items.

Parks Policy Committee Vice-Chairman Larry Castle then presented his committee's items.

Vice-Chairman Castle reviewed the request made by Kenneth Carr at the committee meeting earlier in the week. Mr. Carr had asked that the PRVWSD regulation restricting trotline, throw hooks, set hooks or jugs from use within Pelahatchie Bay be rescinded. Mr. Castle stated that the committee had heard the comments and after discussion voted to present the board a request to authorize staff to prepare a provisional regulation creating a trial period for a 2017 season that would allow attended jug fishing in Pelahatchie Bay. Mr. Castle noted that the vote was not a unanimous decision.

Vice-Chairman Castle made a motion, on behalf of the Shoreline Committee, to authorize staff to prepare a provisional regulation creating a trial period for a 2017 season that would allow attended jug fishing in Pelahatchie Bay. Mr. Ben Evans seconded the motion.

President Winstead asked for comments or questions.

Mrs. Jennifer Hall entered the meeting at this time.

The group discussed the definition of attended jug fishing and enforcement operations. The group also discussed the areas where trotline, throw hooks, set hooks and jugs are allowed within the reservoir.

President Winstead asked for any additional comments or questions. None were offered.

The vote was as follows: For: Castle, Evans and Ratcliff. Abstained: Pittman. Against: Berry, Brackin, Crosby, Cook, Gorden, Hall, Mitchell and Winstead. MOTION FAILED.

Vice-Chairman Castle then asked for the next agenda item.

Mr. John Sigman outlined the events in which the Timberlake Campgrounds Expansion contractor, Southern Rock, LLC, discovered a previous unknown sewer main which had to be relocated. The change order for the relocation was submitted at \$2,900. Staff felt the cost was fair and reasonable. In order not to delay progress on the project, the General Manager approved the change order prior to the committee and board's review and now asks for the board's ratification of his approval.

Vice-Chair Castle made note that the onus was upon PRVWSD since the sewer main location was unknown and not included in the construction documents under contract.

Vice-Chairman Castle made a motion on behalf of the Parks Policy Committee to ratify the general manager's approval of Change Order No. to Southern Rock, LLC, in the amount of \$2,900 for the relocation of the sewer main at Timberlake Campgrounds Expansion. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: Cook. MOTION CARRIED BY MAJORITY.

President Winstead then asked for the Audit Committee items.

Chairman Cook noted the committee did not have a quorum at their meeting.

Chairman Cook asked for Mr. Sigman to present the first audit item.

Mr. John Sigman outlined the District's need to advertise for real estate appraisal services. Mr. Sigman noted that Mr. James Craig had regularly provided such services in the past for the District was retiring, and staff felt it was appropriate to advertise for such service.

Mr. Billy Cook made a motion to authorize advertisement of real estate appraisal services for the District's properties. Mr. John Pittman seconded the motion.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook asked for Mr. Burgess to present the next item.

Mr. Greg Burgess outlined the interagency agreement with Mississippi State Department of Health for water sampling at 5 locations on the lake. Mr. Burgess noted the agreement for FY17 was presented for approval and the cost for service had not increased. Mr. Burgess gave staff's recommendation for approval of this valuable service.

Mr. Billy Cook made a motion to approve the interagency agreement with MSDOH for FY17 in the amount of \$2,680 as presented, pending attorney's review and determination that it is permissible after the passage of Senate Bill 2362. Mrs. Jennifer Hall seconded the motion.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then asked Mr. Sigman to review the next item.

Mr. John Sigman outlined the request to advertise in Mississippi Wildlife Federation's 2016 annual "Extravaganza" and "Wildlife" magazine for a one-half page ad for \$352.00 each. Mr. Sigman noted that the District had participated in MWF's Wildlife Extravaganza for the past four years and staff found it a very effective tool to educate and inform the public about the recreational opportunities at the Reservoir.

Mr. Billy Cook made a motion to approve advertisement in the 2016 "Extravaganza" and "Wildlife" magazines as presented. Mr. John Pittman seconded the motion.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, and Winstead. Abstained: Ratcliff. Against: None. MOTION CARRIED BY MAJORITY.

Chairman Cook presented the Per Diem and Travel report for April 2016 and stated that he had reviewed and had found it in order.

Mr. Billy Cook made a motion to approve the Per Diem and Travel report for April 2016 as presented. Mr. Tedrick Ratcliff seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the cash balance report. He stated that he had reviewed the report and did find it in order.

Chairman Cook made a motion to approve the Cash Balance Report as presented. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then presented the May 2016 Docket. Chairman Cook noted he had reviewed the docket and found it in order. He asked staff to respond to any questions. None were offered.

Chairman Cook made a motion to approve the May 2016 Docket as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Evans, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed April's Shoreline Development, Executive committee and Parks Policy meetings minutes and drafts of the May Shoreline Development, Audit and Parks Policy meeting minutes.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 297.35.

Mr. Sigman noted the police report and the delinquent lease collection report were included in the board information package.

Mr. Sigman noted the District would await instruction and guidance in reference to Senate Bill 2362.

Mr. Sigman pointed out the latest issue of the newsletter had been published and thanked staff for the great job on its production.

Mr. Sigman outlined the tour of the campground facilities that the board would be taking. He also reviewed the dam structures that would be seen during the board's boat tour.

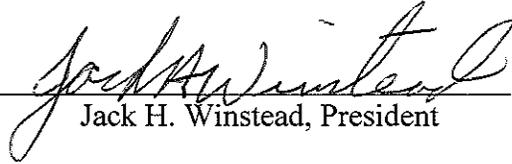
The board members then departed for their tour of Timberlake Campground, the emergency spillway and spillway gates.

Mr. Samuel Mitchell then made the motion to adjourn the meeting and Mr. Phillip Crosby seconded.

At the conclusion of the tour the board members enjoyed a lunch.

The vote was as follows: For: Berry, Brackin, Crosby, Castle, Cook, Gorden, Hall, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

There being no further business to come before the Board, the meeting was adjourned at 11:45 a.m.



Jack H. Winstead, President