

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, AUGUST 18, 2016 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING, RIDGELAND MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, August 18, 2016 at the District's main office located at 115 Madison Landing, Ridgeland MS.

Members Present: Shannon Armstrong, Bruce Brackin, Doug Berry, Larry Castle, Billy Cook, Phillip Crosby, Ben Evans, Jennifer Hall, W. C. Gorden, Kenny Latham, Samuel Mitchell, John Pittman, Tedrick Ratcliff and Jack Winstead

Members Absent: None

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Greg Burgess, Philip Huskey, Philip Hollimon, Pam Brooks, Jerry Bounds, Perry Waggener, Bob Lowe, Dennis Hicks

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of July 21, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 21 July 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mr. Samuel Mitchell seconded the motion. The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead asked for Parks Policy Committee items presented.

Chairman Latham asked Mr. Craig Hunt to present the first item.

Mr. Hunt outlined the request to approve purchase of campground operational software. Mr. Hunt reviewed the two quotes received from recognized providers of campground software. Mr. Hunt noted that he had tested both systems via online tutorials and the District's technology department head had spoken to both providers to ensure compatibility and ease of integration.

Mr. Hunt gave staff's recommendation to accept the lower bid quote from Digital REZ for the cloud based operational software for five campgrounds at the purchase price of \$679.33 per month and a one-time setup fee of \$1,485.00.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the purchase of campground software from Digital REZ for the monthly price of \$679.33, with a one-time setup fee of \$1,485.00. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Chairman Latham asked for the next Parks Policy item presented.

Mr. Craig Hunt presented the request for changes to campground rules and guidelines. Mr. Hunt noted that the District had previously developed rules and guidelines for all recreational

facilities, and that he wished to separate the campground rules and guidelines from the group and clarify and update the guidelines.

Mr. Hunt reviewed the changes to the rules and guidelines with the committee. Mr. Hunt noted the highlighted changes and strike-through of language to be omitted. Mr. Hunt also noted the inclusion of clarification of code requirement for construction of recreational campers.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the changes to campground rules and guidelines as presented. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked for the last Parks Policy Committee item presented.

Mr. Greg Burgess stated that the item he was presenting was based on the list of project presented earlier in the year for infrastructure improvements.

Mr. Burgess outlined his request for approval to advertise for construction bids for the Timberlake Campground Lighting Improvements. Mr. Burgess noted the lighting improvements were targeting older section of the campgrounds. Mr. Burgess reviewed the estimate for construction provided by Neel Schaffer. Mr. Burgess noted that the project will be advertised with a base bid project to replace 19 poles and an add alternate to replace an additional 6 poles.

Mr. Burgess gave staff recommendation for approval to advertise for construction bids for the Timberlake Campground Lighting Improvements as presented.

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee to approve the advertisement for construction bids for the Timberlake Campground Lighting Improvement Project as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the Shoreline Development Committee items.

Chairman John Pittman presented the Shoreline Development Committee items to be considered for action.

Mr. John Sigman outlined the request for approval of the plat of Lost Rabbit Phase B1 South. Mr. Sigman noted the progress of development in the previously approved areas of Lost Rabbit Phase B1. Mr. Sigman also noted that the board had previously approved the covenants for all of the developments of Lost Rabbit, also known as The Town of Lost Rabbit. Mr. Sigman stated that the county had approved the plat at their meeting earlier in the week.

Mr. Sigman gave staff's recommendation to approve the plat as presented.

Mr. John Pittman made a motion on behalf of the Shoreline Development Committee to approve the plat of Lost Rabbit Phase B1 South as presented. Mrs. Jennifer Hall seconded the motion. A copy of the approved plat shall be attached hereto as "Exhibits to the Minutes".

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman asked for the next agenda item presented.

Mr. John Sigman reviewed the request made from Mrs. Jessie McRight for a ten year extension for the easement originally approved by the board in 1987. The easement extension would expire in April 2017 without the extension. The easement provides for access to Northshore Causeway from property the McRight's own and intend to develop at some point in the future.

Mr. Sigman noted that the easement was purchased by the McRights in 1987. Mr. Sigman also stated that when the easement access is constructed in the future, the easement would become perpetual, not requiring renewals.

Chairman John Pittman made a motion on behalf of the Shoreline Development Committee to approve the easement extension to the McRights for access to Northshore Causeway. Mr. Ben Evans seconded the motion.

President Winstead asked for any questions or comments.

The board members discussed the location of the property and other access easements or roadways in the area.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then asked for the Audit Committee agenda items.

Chairman Cook noted that he was unable to attend the Audit Committee Meeting and would ask Vice-Chairman Ratcliff to present the items.

Vice-Chairman Ratcliff asked for the first item.

Mr. John Sigman reviewed the committee's review of water/sewer billing and fee assessment. Mr. Sigman stated that the current policy had been in place for years before any of the current staff came aboard. Mr. Sigman outlined the committee's decision to appoint a working group to review the policies of such items as fee assessment, partial payments and cut-offs.

Vice-Chairman Ratcliff made a motion to have the Board President assign a working group to review policy. Mr. Billy Cook seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then stated that he had already prepared names for the group and appointed Mr. Tedrick Ratcliff as the chair of the group, and then Mr. Shannon Armstrong to serve as member with staff members of Susan McMullan and Philip Huskey.

Vice-Chairman Ratcliff presented the Per Diem and Travel report for July 2016 and stated that the committee had reviewed and had found it in order.

Vice-Chairman Ratcliff made a motion on behalf of the Audit Committee to approve the Per Diem and Travel report for July 2016 as presented. Mr. Billy Cook seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Vice-Chairman Ratcliff presented the Cash Balance Report and stated that the committee had reviewed and had found it in order.

Vice-Chairman Ratcliff made a motion on behalf of the Audit Committee to approve the Cash Balance Report as presented. Mr. Billy Cook seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Vice-Chairman Ratcliff presented the Claims Docket for August 2016 and stated that the committee had reviewed and had found it in order.

Vice-Chairman Ratcliff made a motion on behalf of the Audit Committee to approve the Claims Docket for August 2016 as presented. Mr. Billy Cook seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead explained the need for appointment of the nominating committee for 2017 board officers. President Winstead then appointed Mr. John Pittman to serve as chairman for the committee, and Mr. Doug Berry and Coach W. C. Gorden to serve as the members.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed July's Parks Policy and Shoreline Development committee meeting minutes and drafts of August's Parks Policy, Shoreline Development and Audit Committee meetings.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 297.31, with a minimum discharge from the gates.

Mr. Sigman noted the police report and delinquent lease collection were included in the board information package.

Mr. Sigman made note that the update from Sunset Marina at 43 was also included for the member's review.

Mr. Sigman then outlined the scheduled Charrette planned for the Lost Rabbit development to be held next week.

Mr. Sigman explained that John Burwell of Main Harbor Development had requested a meeting with him yesterday. Mr. Sigman stated he wished for as many board members to attend the meeting as desired so that each may hear Mr. Burwell and ask any questions they may have directly of Mr. Burwell.

Mr. Sigman noted that the board meeting would need to recess until Mr. Burwell arrived.

President Winstead commended the committees' great work and noted the strength of the organization provided by their commitment to the board.

President Winstead then asked for a motion to recess the meeting at 9:57 am until John Burwell arrived.

Mr. Tedrick Ratcliff made a motion for recess subject to call. Mr. Billy Cook seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then reconvened the meeting at 10:39 am.

President Winstead asked for Mr. Burwell to update the board as much as he could on the development at Main Harbor.

Mr. John Burwell stated he was updating his maps and plats to include the new roadwork in the area. Mr. Burwell stated the development had experienced some significant interest recently from some impressive parties, but nothing he could divulge at this time. Mr. Burwell noted that he was putting together a new team as many of his development staff had retired or moved away.

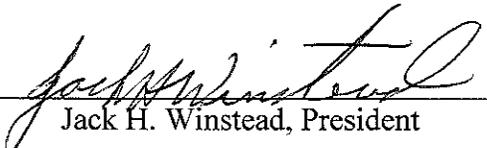
Mr. Burwell noted that his plan for development was unchanged, and it was his intention to develop condos and retail space prior to a hotel.

The group discussed development in the surrounding areas.

Mrs. Jennifer Hall made a motion to adjourn. Mr. Larry Castle seconded the motion.

The vote was as follows: For: Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Ratcliff and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

There being no further business to come before the Board, the meeting was adjourned at 10:57 a.m.



Jack H. Winstead, President