

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PEARL RIVER VALLEY WATER SUPPLY DISTRICT HELD ON
THURSDAY, SEPTEMBER 15, 2016 AT 9:30 A.M. AT THE
DISTRICT'S MAIN OFFICE LOCATED AT
115 MADISON LANDING, RIDGELAND MS**

The regular meeting of the Board of Directors of the Pearl River Valley Water Supply District was held at 9:30 a.m., on Thursday, September 15, 2016 at the District's main office located at 115 Madison Landing, Ridgeland MS.

Members Present: Shannon Armstrong, Bruce Brackin, Doug Berry, Larry Castle, Billy Cook, Phillip Crosby, Ben Evans, Jennifer Hall, W. C. Gorden, Kenny Latham, Samuel Mitchell, John Pittman, and Jack Winstead

Members Absent: Tedrick Ratcliff, Jr.

Others Present: John Sigman, Cindy Ford, Craig Hunt, Susan McMullan, Philip Huskey, Philip Hollimon, Pam Brooks, Kelly Sweat, Jerry Bounds, Perry Waggener, Bobby Cleveland, Linda Horton

Board President Jack Winstead called the meeting to order at 9:30 a.m.

President Winstead asked for review of the minutes of August 18, 2016.

Upon review of the minutes of a regular meeting of the Board of Directors held 18 August 2016, a motion was made by Mr. Billy Cook for the minutes to be approved. Mrs. Jennifer Hall seconded the motion. The vote was as follows: For: Armstrong, Brackin, Berry, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

President Winstead asked for the Shoreline Development Committee items.

Chairman John Pittman presented the Shoreline Development Committee items to be considered for action.

Mr. John Sigman outlined the request for approval to purchase seven emergency generators. Mr. Sigman noted the board had given approval to advertise for bids earlier this year, and he was now presenting the results of that bid and request to purchase from the lowest and best bid. Mr. Sigman gave TAW Power Systems as the lowest bidder at \$236,332.

Mr. Sigman gave staff's recommendation to approve the purchase of the generators as presented.

Mr. John Pittman made a motion on behalf of the Shoreline Development Committee to approve the purchase of seven emergency generators from TAW Power Systems for \$236,332, per bid submitted. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. **MOTION CARRIED UNANIMOUSLY.**

Mr. Larry Castle entered the meeting at this time.

Chairman Pittman asked for the next Shoreline Item.

Mr. John Sigman gave a review of the proposal for dam inspection submitted by Burns Cooley Dennis, Inc. Mr. Sigman notes that BCD is the District's pre-selected geotechnical engineering firm. Mr. Sigman also explains that the District performs a formal dam inspection each year and that BCD has performed this inspection for the past four years. Mr. Sigman gave the cost of the proposed inspection as \$34,000.00. Mr. Sigman gave staff's recommendation to accept the proposal for services.

Mr. John Pittman made a motion on behalf of the Shoreline Development Committee to approve the acceptance of Burns Cooley Dennis, Inc. proposal for dam inspection services as presented for the amount of \$34,000. Mr. Doug Berry seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Pittman asked for the last Shoreline Item.

Mr. John Sigman reviewed the request made from Mr. Roy Nichols of Nick's Trees for Blair E. Batson for the use of the parcel of property located adjacent to the Reservoir Square Shopping Center for the 2016 tree sale. Mr. Sigman noted Mr. Nichols had utilized the same parcel in 2015 for his charity sale. It was also noted that Mr. Nichols had sought approval for the use from both Reservoir Square and Mississippi Baptist Health Systems. MBHS holds an option for the parcel. Nick Trees will provide liability insurance for the parcel and the sale, as well as return the site to its original condition or better.

Mr. Sigman gave staff's recommendation for approval.

Mr. John Pittman made a motion on behalf of the Shoreline Development Committee to approve request of Roy Nichols, Nicks Trees for Blair E. Batson, to utilize the open lot adjacent to the Baptist Health Systems and Reservoir Square Shopping Center for the 2016 tree sale, with the conditional provisions for use as outlined. Mr. Kenny Latham seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for Parks Policy Committee items presented.

Chairman Latham asked Mr. John Sigman to present the first item.

Mr. Sigman outlined the development of the street overlay phases within Timberlake Campground. Mr. Sigman explained the areas contained within the four phases presented. Mr. Sigman stated that it was staff's desire to advertise for bids for the project with Phase 2, the largest of the phases in both overlay and cost, as the base bid with phases 1, 3 and 4 to be additive alternates. Mr. Sigman requested permission to advertise the project for bids.

Chairman Latham made a motion on behalf of the Parks Policy Committee to approve the approval of advertising the Timberlake Campground Street Overlay Project as presented. Mr. Ben Evans seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Latham then asked for the last Parks Policy Committee item presented.

Mr. Craig Hunt reviewed the bid request for the purchase of three kayak launches. Mr. Hunt noted that three bidders received information on the launches, but only one bid was received. Gator Dock submitted a bid of \$66,984 for the three launches. Mr. Hunt noted that Gator Dock was also the provider for the existing kayak launch at Turtle Point Trail. Mr. Hunt gave staff's recommendation of award of purchase to Gator Dock in the amount of \$66,984.

Chairman Kenny Latham made a motion on behalf of the Parks Policy Committee to approve the purchase of three kayak launches from Gator Dock in the amount of 66,984, per bid submitted. Mr. Bruce Brackin seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then asked for the Audit Committee agenda items.

Chairman Cook asked for the first item.

Mr. John Sigman outlined the joint funding agreement with the USGS for operation and maintenance of gauging stations on the river, which are critical to proper lake operation. Mr. Sigman noted the cost of the agreement did not change from last year's amount. Mr. Sigman gave the District's cost for 2016 as \$80,485 and staff's recommendation for approval.

Chairman Cook made a motion on behalf of Parks Policy Committee to approve the joint funding agreement with USGS for 2016 in the amount of \$80,485 as presented. Mrs. Jennifer Hall seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then asked for the next agenda item.

Ms. Susan McMullan explained the request of the Department of Finance Administration for the PRVWSD Board of Directors to adopt a resolution to declare the necessity for the issuance of state general obligation bonds.

Mr. Philip Huskey noted that this request follows the legislature's approval of \$1.6M bonds for the District to be used in the settlement of *Baker et al vs PRVWSD*.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PEARL RIVER VALLEY WATER SUPPLY DISTRICT, RIDGELAND, MISSISSIPPI REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION TO ADOPT A RESOLUTION TO DECLARE THE NECESSITY FOR THE ISSUANCE OF STATE GENERAL OBLIGATION BONDS

WHEREAS , the Board of Directors, for the Pearl River Valley Water Supply District has undertaken a project to assist the Pearl River Valley Water Supply District in paying costs associated with the repair, rehabilitation, reconstruction or replacement of seawalls at the Ross Barnett Reservoir as required by the settlement agreement in the case of Bobby L. Baker, Jr.,

et al. v. Pearl River Valley Water Supply District, in the Circuit Court of Rankin County, Mississippi, Civil Action No. 212-133E; and,

WHEREAS, with the anticipated completion date for Phase 2 of the seawall construction being June 2018, the Pearl River Valley Water Supply District is in need of funds to assist in the payment for the costs associated with the repair, rehabilitation, reconstruction or replacement of seawalls at the Ross Barnett Reservoir as required by the settlement agreement in the case of Bobby L. Baker, Jr., et al. v. Pearl River Valley Water Supply District, in the Circuit Court of Rankin County, Mississippi, Civil Action No. 212-133E; and,

WHEREAS, during the regular session of the 2016 Legislature, House Bill 1729 was approved and Sent to the Governor; and,

WHEREAS, within House Bill 1729, which authorizes the issuance of State General Obligation Bonds, there is a provision to authorize the issuance of One Million Six Hundred Thousand Dollars and No/100ths (\$1,600,000.00) in State General Obligation Bonds to provide funds to assist the Pearl River Valley Water Supply District in paying costs associated with the repair, rehabilitation, reconstruction or replacement of seawalls at the Ross Barnett Reservoir as required by the settlement agreement in the case of Bobby L. Baker, Jr., et al. v. Pearl River Valley Water Supply District, in the Circuit Court of Rankin County, Mississippi, Civil Action No. 212-133E; and,

WHEREAS , the Board of Directors for the Pearl River Valley Water Supply District, Ridgeland, Mississippi has determined that it is now necessary to request that these bonds be issued and the proceeds thereof be distributed to the Pearl River Valley Water Supply District, Ridgeland , Mississippi.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRCTORS OF THE PEARL RIVER VALLEY WATER SUPPLY DISTRICT, RIDGELAND, MISSISSIPPI that pursuant to House Bill 1729 of the 2016 Mississippi Regular Legislative Session, the Department of Finance and Administration adopt a resolution to be presented to the State Bond Commission declaring the necessity for the issuance of One Million Six Hundred Thousand Dollars and No/100ths (\$1,600,000.00) in General Obligation Bonds for the Pearl River Valley Water Supply District for paying costs associated with the repair, rehabilitation, reconstruction or replacement of seawalls at the Ross Barnett Reservoir as required by the settlement agreement in the case of Bobby L. Baker, Jr., et al. v. Pearl River Valley Water Supply District, in the Circuit Court of Rankin County, Mississippi, Civil Action No. 212-133E ; and,

BE IT FURTHER RESOLVED that the purpose for these bonds is to assist the Pearl River Valley Water Supply District in paying costs associated with the repair, rehabilitation, reconstruction or replacement of seawalls at the Ross Barnett Reservoir as required by the settlement agreement in the case of Bobby L. Baker, Jr., et al. v. Pearl River Valley Water Supply District, in the Circuit Court of Rankin County, Mississippi, Civil Action No. 212-133E; and,

BE IT FURTHER RESOLVED that John G. Sigman, Executive Director is hereby authorized to represent the Pearl River Valley Water Supply District in all dealings with the Department of Finance and Administration and/or the State Bond Commission and to assist in the issuance of these bonds in any manner which is required.

Chairman Cook made a motion on behalf of Parks Policy Committee to adopt the RESOLUTION TO DECLARE THE NECESSITY FOR ISSUANCE OF STATE GENERAL OBLIGATION BONDS, with final review by attorney. Mr. Doug Berry seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook then asked for the next agenda item.

Ms. Susan McMullan requested approval to advertise for a permanent loan for the Timberlake Campground's construction improvements. Ms. McMullan noted the current construction loan is an interest only loan and will expire in October 2016. Ms. McMullan explained the need to get approval now for advertisement so that she may present the permanent loan quotes in October to the board for approval. Ms. McMullan gave the current construction costs as approximately \$1,068,000, with a final cost estimate between \$1,300,000 and \$1,500,000. Ms. McMullan suggested approval for requesting rate quotes on a 10 year loan with no penalty for early payoff.

The group discussed the options of the loan proposal.

Chairman Cook made a motion on behalf of the Audit Committee to approve advertising for the best rate on a loan with a term up to 10 years, with no prepayment penalty in an amount up to \$1,500,000 for the Timberlake Campground Improvements Project. Mr. John Pittman seconded the motion.

President Winstead asked for any questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Mitchell, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook presented the Per Diem and Travel report for August 2016 and stated that the committee had reviewed and had found it in order.

Chairman Cook made a motion on behalf of the Audit Committee to approve the Per Diem and Travel report for August 2016 as presented. Mr. Doug Berry seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook presented the Cash Balance Report and stated that the committee had reviewed and had found it in order.

Chairman Cook made a motion on behalf of the Audit Committee to approve the Cash Balance Report as presented. Mr. Samuel Mitchell seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Chairman Cook presented the Claims Docket for September 2016 and stated that the committee had reviewed and had found it in order.

Chairman Cook made a motion on behalf of the Audit Committee to approve the Claims Docket for September 2016 as presented. Mr. John Pittman seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead asked for the report of the Water/Sewer Billing Review Committee.

Mr. Philip Huskey reviewed with the board the recommendations of the water/sewer billing review committee. Mr. Huskey noted the committee agreed with current policies of holding the leaseholder responsible for the tenants billing, but recommended clarifications on applications noting the language of "leaseholder/landlord". Mr. Huskey also noted the guidelines for staff to utilize in determining cut-offs for delinquent accounts, payment plans and partial payments. Mr. Huskey noted the modifications to operational software staff would request to assist with the notification of leaseholder/landlord of delinquent rental accounts, etc.

Mr. Sigman gave the proposed effective date for the clarification of policy as January 1, 2017. Mr. Sigman and Mr. Huskey stated that there would be notifications made to the customer base thru social media, newsletter and notice on billing statement.

The board members discussed the billing process and application of fees for water/sewer accounts, as well as the deposits made for those accounts.

Mr. Shannon Armstrong made a motion to adopt the recommendations of the committee as outlined in the handout provided to be made effective January 1st 2017. Mr. Billy Cook seconded the motion. A copy of the committee recommendations are attached hereto as "EXHIBITS TO THESE MINUTES".

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then asked for the Law Enforcement Committee's item.

Chairman Castle noted the committee had conducted an email and telephone polling of the members to receive approval to present the grant item to the board.

Chief Perry Waggener outlined the request to approve acceptance of the MS Justice Assistance Grant funds of \$4,990.11 to be used for the replacement of in car camera system.

Chairman Castle made a motion on behalf of the Law Enforcement Asset Protection and Emergency Management Committee to approve the acceptance of \$4,990.11 grant funds from the MS Justice Assistance Grants, as presented. Mr. Kenny Latham seconded the motion.

President Winstead asked for any additional questions or comments. None were offered.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead then asked Mr. Huskey to lead the nomination and election of the board officers for 2017.

Mr. Huskey noted that the by-laws of the board requires the election of board officers to be held each September. Mr. Huskey asked the Nominating Committee Chairman, John Pittman, who the committee had nominated.

Chairman Pittman stated that it was the Nominating Committee's recommendation to keep the current slate of officers for 2016/2017.

Mr. Philip Huskey then opened the floor for discussion or other nominations to any officer position.

None were offered.

Mr. Billy Cook made the motion to close the floor for additional nominations for the officers of the board. Mr. Shannon Armstrong seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

Mr. Huskey requested taking all of the officers' election in one vote, if there were no objections or other nominations.

None were offered.

Mr. Huskey asked for a vote on the election of the officers of the board.

Mr. Jack Winstead, Board President
Mr. Samuel Mitchell, Vice-President
Mr. Phillip Crosby, Secretary
Ms. Susan McMullan, Treasurer
Ms. Cindy Ford, Assistant Secretary

Mr. Kenny Latham made the motion to approve the nomination for the officers of the board as stated. Mr. Bruce Brackin seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, Mitchell, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

President Winstead noted that he would be updating the committee members' appointments for 2017 and asked that any member that wished to serve on a specific committee to please contact him. He also noted if the member no longer wished to serve on a committee to do the same. The committee members' appointments will become effective on the 1st of October, 2016.

Committee Minutes and Miscellaneous Correspondence:

The Board reviewed August's Parks Policy, Shoreline Development and Audit Committee meetings minutes and drafts of the September Parks Policy, Shoreline Development, Audit, LEAPEM and Nominating Committees minutes.

Mr. John Sigman then gave his report as Executive Director.

Mr. Sigman gave the current lake level at 296.96, with a minimum discharge from the gates.

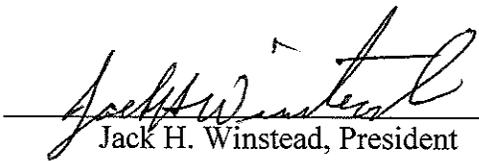
Mr. Sigman noted the media coverage of the Lost Rabbit development group. He also reminded the board members of upcoming events at the reservoir.

Mr. Sigman noted the October board meeting will be held Thursday, October 20th at Leake County Water Park pavilion.

Mr. Billy Cook made a motion to adjourn. Mr. Ben Evans seconded the motion.

The vote was as follows: For: Armstrong, Brackin, Berry, Castle, Cook, Crosby, Evans, Hall, Gorden, Latham, Pittman, and Winstead. Abstained: None. Against: None. MOTION CARRIED UNANIMOUSLY.

There being no further business to come before the Board, the meeting was adjourned at 10:25 a.m.



Jack H. Winstead, President